

# ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2014-15

**SUBMITTED TO**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)**

**BANGALORE**



## **JMJ COLLEGE FOR WOMEN (AUTONOMOUS)**

Affiliated to Acharya Nagarjuna University

Re-Accredited with 'B' Grade by NAAC

Tenali – 522 202

Guntur (Dt.)

Andhra Pradesh

**July-2015**

## CONTENTS

S. No	Particulars	Page No.
<b>1</b>	<b>PART A</b>	
	Details of the Institution	1
	IQAC Composition and Activities	4
<b>2</b>	<b>PART B</b>	
	Criterion – I : Curricular Aspects	8
	Criterion – II : Teaching, Learning and Evaluation	11
	Criterion – III : Research, Consultancy and Extension	14
	Criterion – IV : Infrastructure and Learning Resources	20
	Criterion – V : Student Support and Progression	23
	Criterion – VI : Governance, Leadership and Management	29
	Criterion – VII : Innovations and Best Practices	39
<b>3</b>	<b>ANNEXURE</b>	
	Annexure - I Plan of Action and Outcomes Achieved	44
	Annexure - II Feedback From Stakeholders	78
	Annexure - III Best Practices	82

# The Annual Quality Assurance Report (AQAR) of the IQAC

ACADEMIC YEAR 2014-15

1<sup>st</sup> July 2014 to 30<sup>th</sup> June 2015

Part – A

AQAR for the year (for example 2013-14)

2014-2015

## 1. Details of the Institution

1.1 Name of the Institution

JMJ College for Women (Autonomous)

1.2 Address Line 1

Sarala Nagar

Address Line 2

Morrisbet

City/Town

Tenali

State

Andhra Pradesh

Pin Code

522202

Institution e-mail address

[jmjtenali@gmail.com](mailto:jmjtenali@gmail.com)

Contact Nos.

08644 – 225994

Name of the Head of the Institution:

Sr. Shiny K.P

Tel. No. with STD Code:

08644 - 227994

Mobile:

9441613054

Name of the IQAC Co-ordinator:

Mr. M. Bhaskara Rao

Mobile:

9703048799

IQAC e-mail address:

[iqacjnj@gmail.com](mailto:iqacjnj@gmail.com)

1.3 NAAC Track ID (For ex. MHC0GN 18879)

15043

EC/64/RAR/33

Dated: 08-07-2013

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/64/RAR/33

Dated: 08-07-2013

1.5 Website address:

<http://www.jmjcollege.ac.in>

Web-link of the AQAR:

<http://www.jmjcollege.ac.in/AQAR2014-15.pdf>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	Four star Level ★★★★	73.46	1999	2005
2	2 <sup>nd</sup> Cycle	B <sup>++</sup>	82.10	2006	2011
3	3 <sup>rd</sup> Cycle	B	2.75	2013	2018

1.7 Date of Establishment of IQAC:DD/MM/YYYY

24-07-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13 submitted to NAAC on 16 – 05 – 2013
- ii. AQAR 2013-14 submitted to NAAC on 09-07- 2014.

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government — UGC

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumnae	<input type="text" value="NIL"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="NIL"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="NIL"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held:	<input type="text" value="11"/>

2.11 No. of meetings with various stakeholders:  No.  Faculty

Non-Teaching Staff  Alumni  Students

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No's.  International  National  State  Institution Level

(ii) Themes:

### 2.14 Significant Activities and contributions made by IQAC

1. The IQAC plays an active role in sustaining and improving the quality of the institution through various activities.

2. Orientation Programmes were organized at the beginning of the academic year for the newly recruited staff and students.
3. Conducted Workshops and Seminars on research and quality teaching and learning for the faculty.
4. The IQAC has made a thorough study of CIA (Continuous Internal Assessment) followed in the college and gave suggestions to make more relevant and objective.
5. The IQAC coordinator along with his team visited eight top ranking colleges in Chennai and Hyderabad namely; St. Francis College, Hyderabad, Loyola Academy, Hyderabad, Bhavan's College, Hyderabad, Nizama's College, Hyderabad, Stella Maris College, Chennai, Presidency College, Chennai, The New College, Chennai and Ethiraj College, Chennai to study the functioning of the college, the CBCS, the functioning of the IQAC and the Best & Innovative Practices implemented in their colleges. The visit was as part of CoE as our college was identified to go for Centre of Excellence by Commissionerate of Collegiate Education, Hyderabad. After the visit, the IQAC planned for various programmes and implemented the same in the college.
6. The IQAC encouraged the staff to pursue research and eleven of our staff received Minor Research Projects and five of them were selected to pursue their M.Phil & Ph.D under FDP under UGC XII Plan and management staffs are also pursuing their Ph.D in different Universities. IQAC also encouraged the Degree and Post Graduate students to do study projects related to their subjects under the guidance of experienced faculty to develop their research aptitude and to update their knowledge.
7. IQAC conducted periodical meetings and discussions with the Heads of the departments and collected the data pertaining to various activities of the departments and committees. It also played a great role in preparing the report on various activities of the college for Annual Day.
8. The faculty and the students were encouraged to integrate ICT (Information and Communication Technology) in teaching & learning process as it stimulate the learners' interest in learning and making the classroom interactive. The staffs uses various teaching aids in the classroom like PPT, Video lessons, recordings, project based learning and so on. The IQAC has conducted teacher assessment by the students, by staff individual and other stakeholders like parents, alumnae to assess the quality of teaching and learning. Annual feedback was also done by Final Degree students on overall performance of the college.

9. An **External Evaluation Committee** was constituted to assess the progress of the institution, staff and students to enhance the quality of teaching and learning and for the academic enrichment of the institution.
10. Organised **Learn to Teach, & Teach to learn** programme in Tenali & Angalakuduru villages to impart community service experience to the students and helping them to be aware of the social needs and the development of the village.
11. Conducted Personality Development, Career Guidance & Placement training programs to shape the careers of our students.
12. Strengthened the linkages with other Institutions and Industries
13. Conducted INSPIRE programme sponsored by Department of Science & Technology (DST) for the pursuit of science by the talented youth.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
	<b>Refer: Annexure-1</b>

\* *Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- ❖ Conducted periodical meetings with the Steering Committee & the Heads of the departments to discuss about curriculum and to introduce more number of elective papers in the final year to provide wide academic exposure and also to meet the needs of the students.
- ❖ Organized Communicative English class for the teaching staff and Computer training programme for the office supporting staff for 15 days.
- ❖ The action plan of the IQAC is placed before the official meetings to get their consent and cooperation.



## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	04	--	04	--
UG	12	02	05	02
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	06	05	06	--
Others	--	--	--	--
<b>Total</b>	<b>22</b>	<b>07</b>	<b>15</b>	<b>02</b>
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

##### 1.2 (i) Flexibility of the Curriculum: Core ✓ / Elective option ✓ Choice Based Credit System (CBCS)

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester ✓	13
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

**Refer: Annexure -II**

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

- In order to meet the needs of the students in this competitive society, the syllabus is revised and updated every year in the Board of Studies meeting. The curriculum for every course is restructured once in three years. The inputs and suggestions are given by the University and State Nominees, Subject Experts, Alumnae, Industrialist and Corporatist is taken into consideration for reviewing the existing programmes.
- Some minor changes were made in some of the courses in the current year. Number of Elective papers is added in the final year.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
Aided -26 Management Staff - 33	49	10	--	--

#### 2.2 No. of permanent faculty with Ph.D.

06
----

#### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	--	10	-	--	--	--	--	26	-

#### 2.4 No. of Guest and Visiting faculty and Temporary faculty

--
----

--
----

2
---

#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	39	07
Presented papers	16	98	07
Resource Persons	02	--	08

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ Power Point presentations (PPT)
- ✓ Video lessons
- ✓ Role Play & Case Study
- ✓ Debates & Group Discussions
- ✓ Peer Teaching & Student Seminars
- ✓ Assignments & Study Projects
- ✓ Experimental learning of Photoshop
- ✓ NCC as elective subject for all Degree students
- ✓ Yoga & Karate for Physical and Mental fitness
- ✓ Use of Interactive Boards
- ✓ MANA TV and EDUSAT Programmes
- ✓ Use of the accounting package like Tally, Spreadsheet etc.
- ✓ Just a Minute Talk

## 2.7 Total No. of actual teaching days

During this academic year

180 days

## 2.8 Examination/ Evaluation Reforms initiated by

The Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

- External Evaluation is done by the educationists and Academic experts from outside
- Supplementary Examination is conducted in both Odd and Even semesters.
- Instant Examination is conducted for Final Degree students who failed only in two subjects in the final year.

## 2.9 No. of faculty members involved in curriculum

Restructuring / Revision / Syllabus development as member of Board of Study/Faculty/Curriculum Development Workshop

- ❖ All the faculty members are involved in curriculum restructuring and syllabi revision.
- ❖ Feedback from the staff, students and interaction with other experts help in incorporating current trends in various courses to meet the needs of the students.

## 2.10 Average percentage of attendance of students

90 %

## 2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Total no. of students Passed	Division				Pass %
			Distinction %	I %	II %	III %	
B.A	13	13	03	10	-	-	100
B.Com	31	25	08	12	-	-	81
B.Sc	95	86	24	59	03	-	91
<b>Total</b>	<b>139</b>	<b>124</b>					<b>89</b>

Title of the Programme	Total no. of students appeared	Total no. of students passed	Division				Course wise pass percentage
			Distinction %	I %	II %	III %	
B.A- Spl. Tel	07	07	01	06	-	-	100
B.A - Spl. Eng	03	03	01	02	-	-	100
B.A - Spl. Eco	03	03	01	02	-	-	100

B.Com - Gen	11	09	01	08	-	-	82	81
B.Com - Comp	20	16	07	09	-	-	80	
B.Sc(CBZ) EM	20	17	03	12	02	-	85	91
B.Sc(CBZ) TM	03	02	01	01	-	-	67	
B.Sc(MPC) EM	21	20	07	11	02	-	95	
B.Sc(MPC) TM	07	06	-	05	01	-	86	
B.Sc(MPComp) EM	21	20	06	14	-	-	95	
B.Sc(MCS) EM	23	21	07	14	-	-	91	
<b>TOTAL</b>	<b>139</b>	<b>124</b>	<b>35</b>	<b>84</b>	<b>05</b>	<b>-</b>	<b>89</b>	89

<b>P.G Results</b>			
<b>Title of the Programme</b>	<b>Total no. of students appeared</b>	<b>Total no. of students passed</b>	<b>Pass %</b>
M.Com	23	23	100
M.A(English)	08	08	100
M.Sc (Maths)	20	18	90
M.Sc (Chem)	18	14	78
<b>Total</b>	<b>69</b>	<b>63</b>	<b>91</b>

## **2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- The IQAC conducts meetings periodically to monitor the progress of the staff and students and also organize workshops and seminars to train the faculty to adopt innovative methods in teaching and learning process in order to enhance the quality of education imparted to the students.
- The IQAC encourages the staff and students to do research, publications, paper presentations and participation in International/National/Regional Workshops, Seminars and Conferences.
- The IQAC conducts evaluation in the form of questionnaire and takes feedback from students, staff, parents and alumnae to assess the quality of the teaching/learning process.
- The feedback is evaluated by Planning, Evaluation and UGC Committee along with IQAC members and necessary measures are taken to maintain the quality education.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>01</b>
UGC – Faculty Development Programme	<b>07</b>
HRD programmes	<b>Nil</b>
Orientation programmes	<b>04</b>
Faculty exchange programme	<b>02</b>
Staff training conducted by the university	<b>12 [10+02 (NSS)]</b>
Staff training conducted by other institutions	<b>04</b>
Summer / Winter schools, Workshops, etc.	<b>08</b>
Others –National Seminars conducted by the departments	<b>04</b>

### 2.14 Details of Administrative and Technical staff

<b>Category</b>	<b>Number of permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff Aided	<b>32</b>	<b>26</b>	<b>0</b>	<b>0</b>
Administrative Staff Management	<b>15</b>	<b>-</b>	<b>-</b>	<b>-</b>
Technical Staff	<b>02</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC encourages the staff and students to write research papers and research publications. Majority of the faculty members are keenly interested in pursuing research projects and publication of research papers in various International and National Journals and also to attend seminars and present papers.
- The college extend financial support to the Management staff to attend seminars and to publish papers and the faculty are awarded for the Best Research Publications.
- Eleven of our staff received Minor Research Project under UGC XII Plan. And many of our staff has registered for Ph.D in this academic year.
- The students are encouraged to do study projects under the guidance of experienced faculty and a research committee is formed for encouraging research culture among faculty and students.
- The IQAC organizes Seminars and Guest lectures on Research Methodology to enhance the research aptitude of the staff and students.
- The IQAC Co-ordinator has attended a Workshop on “Preparation of SSR for NAAC Accreditation” at ANU.
- The college library has a good collection of books at the disposal of staff and students for the research work. The library is also equipped with NLIST (INFLIBNET) –e journal
- The college extends consultancy service to other institutions as per their need specially regarding CBCS (Choice Based Credit System), Nature of Autonomy, Curriculum and so on.
- The college has entered into MoUs with International Institutions like DON BOSCO School (Nilgiri), Pokhariya, Biratnagar-1, Morang, Nepal & Royal University of Bhutan, Sherubtse College, Kanglung and other academic institutions and industries like infopark Software Technologies, Vijayawada, Savya Software solutions Pvt.Ltd., Guntur.

#### 3.2 Details regarding Major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

### 3.3 Details regarding Minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	11	12	01
Outlay in Rs. Lakhs	--	--	17,60,000	1,40,000

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	31	34	--
Non-Peer Review Journals	21	25	--
e-Journals	--	--	--
Conference proceedings	11	15	3
<b>Total = 140</b>	<b>63</b>	<b>74</b>	<b>3</b>

### 3.5 Details on Impact factor of publications

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects - 11	2014-16	UGC	17,60,000	12,65,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	2014-15	UGC	50,000	50,000
Any other(Specify)				
Total			18,10,000	13,15,000

3.7 No. of books published i) With ISBN No.  Chapters in Edited

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds



3.9 For colleges      Autonomy       CPE       DBT Star Scheme   
    INSPIRE       CE       Any Other (specify)   
    **BSR**

3.10 Revenue generated through consultancy

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number		3			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations      International      National      Any other

<input type="text" value="2"/>	<input type="text" value="2"/>	NSL Company and Graduate Employability Module Programme, Hyderabad
--------------------------------	--------------------------------	--

3.14 No. of linkages created during this year

**3.15 Total budget for research for current year in lakhs:**

From funding agency	UGC, DST, ICSSR, APSICHE, NBA Rs. 24,20,000.00
From Management of University/College	Rs.1,50,000.00
Total	25,70,000.00

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

**3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year**

Total	International	National	State	University	Dist	College
			1	1- Ph.D		1

1. Ms.C. Raja Sree received Best Teacher Award from the State Government of Andhra Pradesh on 5<sup>th</sup> September, 2014.
2. Academic Audit was conducted by CCE. The college has received 'A' Grade.
3. On the occasion of International Women's Day on March 7<sup>th</sup> 2015 two lecturers were honoured with "Best Service Minded Women" in the college.
4. On the occasion of College Day, four lecturers were honoured by the Management on the basis of Impact factor for their Research Paper Publications.
5. Capt. S. Uma Maheswari was bestowed with Meritorious Award for her active role in National Internationals Camp held at Arts and Science College, Bapatla from 13<sup>th</sup> to 24<sup>th</sup> Jan, 2015.
6. JMJ College received III Prize for the participation in 66<sup>th</sup> Republic Day celebration on 26<sup>th</sup> Jan, 2015 held at ANU, Guntur.
7. JMJ College received Best Eco Friendly Award – First Prize from Acharya Nagarjuna University on the occasion of 38<sup>th</sup> Foundation Day Celebrations on September, 2014.

**3.18 No. of faculty from the Institution**

who are Ph. D. Guides

Nil

and students registered under them

Nil

**3.19 No. of Ph.D. awarded by faculty from the Institution** 02

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF Nil SRF Nil Project Fellows Nil Any other Nil

**3.21 No. of students Participated in ----**

University level 32 State level 32  
National level 9 International level --

### 3.22 No. of students participated in NCC events:

University level	62	State level	16
National level	11	International level	--

### 3.23 No. of Awards won in NSS:

University level	--	State level	--
National level	--	International level	--

### 3.24 No. of Awards won in NCC:

University level	01	State level	--
National level	02	International level	--

### 3.25 No. of Extension activities organized

University forum	--	College forum	--
NCC	12	NSS	3
		Any other	--

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- JMJ College, keeping in view of its vision and mission strives always to reach out the marginalized sections of the society in the surrounding areas of the college.
- The NSS, NCC and AICUF students conduct studies regard to school dropouts, illiterate women, widows and so on. Based on the findings, the management organizes free training in Tailoring and Basic Computer Applications during summer adopting one village. Thirty women were trained in tailoring and many dropouts were trained in Computer in the month of May 2014 at Pinapadu, Tenali.
- The students are encouraged to reach out the community through various programmes like plantation (nearly 400 samples planted) in various villages, AIDS, Health & Hygiene awareness programmes, Women Empowerment Programmes, Blood Donation Camps and so on. Such programmes help the students to develop their personality, skills and promote social welfare.
- The NSS students opted for survey of the individual shops in Tenali who have not taken the **Trade Licence**, in collaboration with Municipality. The students also gave awareness

on renewing the licence within the stipulated period. The active participation of the students was well appreciated by the Municipal Commissioner, Tenali.

- The students are also involved in **Earn while You Learn Programme** under the guidance of the faculty and they extend the same learning experience to the people in the village for their welfare.
- The students accompanied by the staff extend their service to various Old Age Homes, Sub-Jail, Tenali and SWADHAR Home- a Government funded agency where AIDS victims and trafficked women are well cared. They distribute cloths, fruits and sweets to the inmates and help them in cutting their nail, feeding and listening to their hurdles. This type of community service enables the students to be aware of their social responsibility and commitment.
- The management, faculty, supporting staff and students contributed Rs. 42,000/- to the flood and cyclone victims of Jammu Kashmir and Vizag.
- All the departments together organized a Fund Raising Programme 'Solidarity Day' and the amount Rs. 50,000 was collected to the noble cause of educating the poor tribal children at Kondramutla.
- Department of Mathematics observed **Communal Harmony Week** and the collected amount Rs.3305/- was donated to the welfare of Army people.
- The NSS students conducted **Adult Education programme** at Sultanabad, Tenali. They taught the adult illiterates to write letters, writing their names, numbers and signature.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.45	NIL	--	--
Class rooms	44	NIL	--	--
Laboratories	24	NIL	--	--
Seminar Halls	03	NIL	--	--
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	49	6		27,73,592
Value of the equipment purchased during the year (Rs. in Lakhs)	22,50,000	5,23,592		
Others	Nil	Nil	Nil	Nil

#### 4.2 Computerization of administration and library

The entire administration is partially computerized with the following facilities and made available to the staff and students.

- ICT has been integrated in the college activities
- Internet is provided to every department and the hostel. There is also a separate Internet Centre and Computer Lab for the students.
- Fee Collection, Students Attendance and Examination sections are computerised.
- Library Automation - New Gen.lib software is used for Bar Coding, access to book catalogue and issuing.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	42,682		951		43,633	
Reference Books	3,602		150		3752	

e-Books						
Journals	80	85,282	25	48,202	105	1,33,484
e-Journals			INFLIBNET	5,000		
Digital Database						
CD & Video	300	10,000	10	1000	310	11,000
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	195	03	100 MBPS OFC	Entire College	01	12	18	-
Added	HP Servers 02 HP Systems 10 HP Printers 05	--	Campus Wi-Fi					
Total	212	03	100 MBPS OFC	Entire College	01	12	18	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- ❖ Wi-Fi enabled campus and access to Internet for students and staff.
- ❖ Every department has the access to Internet and they are provided with Desk Top, Lap Top, Audio-visual Aids like LCD Projector and computer aided packages to make the teaching and learning process very effective and interesting. Every staff is trained to the computer and Internet.
- ❖ The library is equipped with open educational resources like the Information and Library Network (INFLIBNET) for the assistance of the staff and students.

- ❖ Department of Computer Science organised an orientation programme on Internet for all the Degree students in class wise.
- ❖ Free Internet access was provided to the students and the faculty in student's Computer Centre and in the Library.

**4.6 Amount spent on maintenance in lakhs :**

i) ICT	Rs. 20, 68,616.00
ii) Campus Infrastructure and facilities (Women Hostel Building)	Rs. 40, 00,000.00
iii) Equipments	NIL
iv) Others	NIL
<b>Total:</b>	<b>Rs. 60,68,616.00</b>

## **Criterion – V**

### **5. Student Support and Progression**

#### **5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- ❖ The IQAC organized Orientation classes for the students at the beginning of the academic year to provide information regarding the vision and mission of the college and the facilities available in the campus.
- ❖ Inculcated value System among students through motivational talks, value education classes and ward classes in which each 20 students are allotted to each staff to assess their progress and develop them meet the challenges of present day society.
- ❖ The students were motivated and guided to use Technology like PPT presentation, Study Projects and assignments using Internet, OHP, Recording the classes, Peer teaching with models etc.
- ❖ The IQAC meets the staff to assess the academic progress of the students after weekly tests and Mid Exams. The staffs are motivated to arrange remedial classes for weak students after the college hours.
- ❖ Every year feedback in questionnaire form is taken from students, parents, alumnae and other stakeholders to assess the quality and standard of the institution and measures are taken for further improvement.
- ❖ The IQAC meets the students in class wise and encourages them to give their views and suggestions for the enhancement of quality of the institution.
- ❖ Information Centre was established to display all the information regarding college and departmental activities to the students, parents and the public.
- ❖ A separate room for Counselling was established and a full time counsellor was appointed.

#### **5.2 Efforts made by the institution for tracking the progression**

The following efforts were taken by the college for the progress of the institution:

- ❖ The institution monitors and ensures the achievements of the learning outcome through analysis of the tests, examination results and the pass percentage approved in Awards Committee Meeting.
- ❖ The management encourages the faculty to adopt innovative teaching techniques such as computer assisted learning, project method, group discussion, pair work, peer teaching ,



presentations through PPT, referring e-Journals, watching Edu SAT and MANA T.V. Telecast Programmes etc.

- ❖ The staff and students were motivated to participate and present papers in seminars/workshops organised by various colleges
- ❖ Research climate and aptitude is inculcated in the staff and students through Inter Disciplinary Research Centre (IDRC). Students and staff are motivated to do projects and publish research papers.
- ❖ JKC training is given to final Degree students in every summer to recruit the employability and Career Oriented Programmes are organized regularly to prepare the students for campus interviews.
- ❖ To create social awareness among the students the following clubs were introduced
  1. RED ribbon club
  2. Anti Ragging club
  3. Consumer club
  4. Human rights forum
- ❖ Students were motivated to write articles in all subjects to develop their writing skills
- ❖ The students were guided to pursue study Projects.
- ❖ Each student has a mentor, whom the students can approach for academic and personal counselling. Each student meets her mentor at least three times every semester. These are out of college hours in which the mentor gets to know the student personally and keeps track of her academic performance, attendance record and other concerns of the students.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
573	126	--	--

(b) No. of students outside the state 

12
----

(c) No. of international students 

Nil
-----

No	%	Men	No	%	Women
--	--		-	-	

**UG**

Last Year (2013 – 14)						This Year (2014 – 2015)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
89	255	19	153	Nil	516	107	283	25	158	Nil	573

Demand ratio : 1:1 Dropout % : 1.25%

**PG**

Last Year (2013 – 14)							This Year (2014 – 2015)						
	General	SC	ST	OBC	Physically Challenged	Total		General	SC	ST	OBC	Physically Challenged	Total
PG – I Year	24	26	4	18	-	72	PG – I Year	15	18	2	7	-	42
PG – II Year	19	20	-	15	-	54	PG – II Year	24	26	4	18	-	72
<b>Total</b>	<b>43</b>	<b>46</b>	<b>4</b>	<b>33</b>		<b>126</b>	<b>Total</b>	<b>39</b>	<b>44</b>	<b>6</b>	<b>25</b>		<b>114</b>

Demand ratio : Dropout % : Nil

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

- ❖ JKC Training programme was arranged for all final Degree students throughout the year specially in summer from 01-04-2015 to 12.05.15 and CSIR, NET/SET coaching for 40 days from 10<sup>th</sup> May to 20<sup>th</sup> June, 2015.
- ❖ Graduate Employability Module (GEM) programme was arranged for all the Final Degree students on every second Saturday from June 2014 to February 2015.
- ❖ The subject experts provided coaching and guidance to the students for PG CET exams.
- ❖ Bank Coaching was arranged for all Commerce students through Life Line Coaching Centre, Tenali.

No. of students beneficiaries 427

### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="0"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="0"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="0"/>

### 5.6 Details of student counselling and career guidance

- ❖ The **Student Counselling Centre** extends counselling assistance to students with psychological, academic and social concerns. We have a full time counsellor who extends counselling to the students as per their need.
- ❖ We also have our faculty who are trained counsellors to counsel the students as per their need. A part time counsellor visits the students once in a month and gives personal guidance to them.
- ❖ One day orientation programme was organized for the first years at the beginning of the academic year to know the nature of the college and the importance of working hard to attain success in their studies.
- ❖ Every lecturer was allotted 20 students to guide and support them for their all around development through mentoring system.
- ❖ The **Career Guidance Cell** provides comprehensive services in the area of training, options regarding higher studies and placements for both undergraduate and post graduate students.
- ❖ The subject experts from reputed colleges provide Career Guidance through their lectures and workshops.
- ❖ Career Guidance and Placement Cell provides guidance to the students to set their future and also to go for higher education.
- ❖ Career Awareness Programme was conducted on 10<sup>th</sup> July, 2015 for final Degree students by Mr.Rajesh, Lifeline Coaching Centre, Tenali
- ❖ Ms. S. V. Ramana Rao, the Manager Admissions of KL University delivered a Guest lecture on Career Guidance and Personality Development on 31<sup>st</sup> January, 2015.
- ❖ Placement Cell arranged campus interviews for placements in various companies and Mr. O. Sridhar Global Technology, Pvt. Ltd. Globarina Conducted group discussion and written test on behalf of GENPACT company, Hyderabad in our college campus. The Cell

secured placements for eighty students this year from companies such as Wipro, Tech Mahindra, Infosys,

- ❖ Guest Lecture was arranged for P.G Students on 3<sup>rd</sup> February, 2015. The resource person was from Labarina Technologies Pvt. Ltd., Hyderabad.

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05 (12 Campus drives)	130	12	80

### 5.8 Details of gender sensitization programmes

- ❖ The Women Cell conducted a number of programmes on Women Rights and Women Empowerment.
- ❖ An awareness Programme on Gender **Equality and Women Rights** was conducted on 19<sup>th</sup> December, 2014 for all Degree students.
- ❖ The Cell organized a workshop on **Empowering Women through Gender Sensitization** on 20<sup>th</sup> February, 2015 for all the students.
- ❖ Legal literacy programme was conducted on 1<sup>st</sup> February, 2015 for Degree students

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in **cultural events**

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

**Sports:** State/ University level  National level  International level

**Cultural:** State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	<b>Number of students</b>	<b>Amount</b>
Financial support from institution	193	5,21,609.00
Financial support from government	788	57,01,630.00
Financial support from other sources	6	1,08,000.00
Number of students who received International/ National recognitions	--	--

### 5.11 Student organised / initiatives

Fairs : State/  University level  National level  International level

Exhibition: State/  University level  National level  International level

**5.12 No. of social initiatives undertaken by the students**  **Trade survey, NSS planting the trees, visiting the prison , old age home, contributions to flood victims,**

**5.13 Major grievances of students (if any) redressed:**

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

**Vision:** To educate, enrich and empower the young girls in academic excellence, spiritual growth and noble principles of life and service, to become integrated women leaders of home and society.

**Mission:** JMJ higher education aims to promote intellectual development of rural youth and others who are socially and economically backward, in order to enable them to serve the society with competence, commitment and compassion as dynamic leaders and global citizens.

#### **6.2 Does the Institution has a management Information System**

- ❖ Yes. The college ensures a system of participative management whereby information pass and decision making processes are systematised and channelled through all key components of the college. The suggestions given by the Governing Body, the Steering Committee, the Management Committee and the Finance Committee are implemented by the administrative offices, under the leadership and guidance of the Principal.
- ❖ The Heads of the departments ensure the smooth functioning of the activities of the department in collaboration with other members of the department. The departmental activities and college activities are displayed in the Information Centre for the notice of staff, students, parents and the public.
- ❖ Regular meetings of the staff are conducted to discuss and decide on matters relating to academics and administration. For the effective functioning of the college, interactions with stakeholders comprising of faculty, alumnae, and the students are organised regularly.
- ❖ IQAC also monitors the activities of the departments and college time to time.
- ❖ Feedback received from faculty, students, parents, alumnae and other stake-holders are considered for continuous review and revision to meet the challenges of higher education.
- ❖ Intercom connections are provided in every department to transfer the information from Management to staff.

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

- ❖ An assessment of the effectiveness of the curriculum is done through feedback obtained from faculty, students, alumnae, subject experts, and members of the Academic Audit.

- ❖ The experience gained by faculty members as resource persons at conferences, seminars/workshops and also as members of Boards of Studies and Academic Audit Committees in other institutions facilitates the process of revision. The revised courses and syllabi are then discussed at Boards of Studies meetings.
- ❖ The recommendations of the Boards are brought to the Academic Council for its approval. The syllabuses are framed to meet the global needs.
- ❖ Besides the Core Syllabus, number of skill development and knowledge based, elective papers and certificate courses are offered.

### **6.3.2 Teaching and Learning**

- ❖ Faculty members are motivated to design contemporary, skill based and value-added courses. Training sessions for the faculty are conducted to enhance their teaching skills.
- ❖ Constant review of testing and evaluation patterns encourages creativity, originality and analytical thinking.
- ❖ The faculty integrate ICT in teaching and learning process in the Audio Visual class rooms.
- ❖ Faculty are encouraged to attend refresher courses, seminars, workshops, conferences and orientation courses.
- ❖ The students are motivated to present seminars through PPT and peer teaching also through PPT.
- ❖ Choice Based Credit System was introduced.
- ❖ Computer aided learning has provided.
- ❖ Group discussions, Mind Mapping, assignments, study projects, Seminars and case study etc. are the regular teaching and learning methods used in the classroom.

### **6.3.3 Examination and Evaluation**

- ❖ The college has different mechanisms to ensure a systematic conduct of examination and evaluation.
- ❖ Two mid exams are held after 35-40 days of instructions.
- ❖ External question paper setting is enforced for all UG programmes with single evaluation system.
- ❖ The results are published within a month after the completion of examinations
- ❖ Dummy Number system is followed for evaluation
- ❖ College adopting the pattern of evaluation based on continues Internal Assessment (CIA) and Semester End Examinations (SEE)

- ❖ Every student is expected to submit an Assignment / paper presentation in each subject in each semester.

#### **6.3.4. Research and Development**

- ❖ Research in the College has been given a strong thrust since the last reaccreditation cycle, 2013.
- ❖ Staffs are motivated to do M.Phil and Ph.D., Refresher Courses, Major and Minor Research Projects.
- ❖ Presently, staff members are engaged in eleven Minor Research Projects supported by the UGC.
- ❖ Staffs are encouraged to publish research articles and the management staff and their contribution in the form of publication acknowledged with honorarium.
- ❖ Best Research articles are awarded by the Research Committee.
- ❖ Established an Inter Disciplinary Research Cell (IDRC) by the support of UGC under CPE
- ❖ Every department encourage the Undergraduate students to do research by way of study projects and seminar papers.
- ❖ Postgraduate research has been encouraged by the introduction of dissertation/project work.

#### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- ❖ **Library:** Information and Library Networking (**INFLIBNET**) has been installed in the library which facilitates open educational resources like online e-journals, e-books to help the staff and students.
- ❖ Our Library subscribes to the UGC N-List programme. EBSCO database package is subscribed directly which provides us thousands of full text peer reviewed journals and books.
- ❖ The entire campus has access to Wi-Fi. Resources of the Library have been uploaded. The Users can view it from anywhere (inside or outside the campus) through Online Public Access Catalogue. Inside the Library six Systems have been provided for the users to browse the OPAC.
- ❖ Two CC Camera is placed in the library at the necessary place to ensure security.
- ❖ **ICT:** The ICT facilities and other learning resources are adequately available in the Institution for academic and administrative purposes. The staff and students have access to technology and information retrieval to meet their academic needs.



- ❖ The College has set up nine Audio Visual Classrooms and two SMART Boards in selected classrooms located in different buildings on campus.
- ❖ Every department has been provided with a laptop and a LCD projector. And also Desktops and Printers.
- ❖ English Language Lab, Computer Labs, Commerce Computer Lab, Students Net Centre and Science labs provide opportunities for the students to use the technology to enhance their learning and training.

### **Physical Infrastructure/Instrumentation**

- ❖ **Eco-friendly and Wi-Fi enabled Campus**, seminar halls, Open air Stage, conference rooms, audio visual rooms, classrooms, administrative offices, staff rooms, well equipped laboratories, library, a chapel, students' rest room, guest rooms, Information Centre, Gymnasium, IDRC Centre, Health Centre, Cafeteria, Games field, Hostel for students and a few staff are provided, Working Women Hostel, Edu SAT and Mana TV programmes are viewed through Two Plasma TVs, Auditoriums, Eco-park, Parking area, Waiting Hall, Student Net Centre, Coin Box and telephone facilities, grotto for prayer, Fancy and Books stall, IDRC Centre, Waste Paper Recycling Machine and sewing machines to give training in tailoring.
- ❖ In order to ensure safety and security of the campus community, the College installed CC Cameras at several locations on campus, classrooms, corridors, and library and near and outside the gate.
- ❖ Fire extinguishers have been installed on campus.
- ❖ Solar lights and fans are installed in the classrooms, every department, labs and in the Hostel.
- ❖ Three Generators, water cooler and two mineral water plants are installed.

### **6.3.6 Human Resource Management**

- ❖ The Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions at the end of the academic year. The management makes appointments through prescribed procedures.
- ❖ Orientation and training programmes are periodically organised for new recruits. In order to enhance the skills training/workshops are organised for faculty, administrative, and supportive staff.

- ❖ **Communicative English classes** inviting resource persons from ILM (Institute of Language Management), Bangalore and Computer Training Programmes are arranged for the faculty to enhance their Communication skills and knowledge.
- ❖ Incentives are given to the staff for their outstanding performance in their concern subjects
- ❖ The staff members have access to the computer and internet facility that are available in the departments and in the Internet Centre
- ❖ The staff are encouraged to attend number of International and National Seminars/ Workshops, Conferences and Refresher courses
- ❖ Staff members have the opportunity to pursue Ph.D and M.Phil under Faculty Development Programme of UGC.

### **6.3.7 Faculty and Staff recruitment**

- ❖ The posts are filled up following the Roster system as prescribed by the Directorate of Collegiate Education. It is also in the case of Back log posts.
- ❖ Advertisements inviting applications from qualified candidates are published in the leading National and Local newspapers to appoint Management staff .
- ❖ A five member selection Committee comprising of Correspondent, Principal, Administrative Officer, Head of the concerned Department, and a subject expert from the college, selects the candidate.
- ❖ Candidates deemed suitable to meet the institutions requirements are appointed on probation for one year. They are given a permanent position by the Management after assessment of their performance.

### **6.3.8 Industry Interaction / Collaboration**

- ❖ The college has taken MOU's with number of industries.
- ❖ The college has collaboration with NSL Textiles, Institute of Language Management (ILM), Bangalore, Graduate Employability Module Programme (GEM), Life Line Coaching Centre, Tenali, Institute of Mathematics (IOM), Guntur.
- ❖ Collaboration with Kumar Pumps, Tenali Lakshmi Narasimha Spinning Mills, Narakoduru
- ❖ The college has constructive relationship with various institutions of the nearby locality to work on various outreach and extension activities.

### 6.3.9 Admission of Students

- ❖ The College is committed to serving the economically and socially marginalised sections of the society and to this end; the poor young girls are given opportunity to study in the college.
- ❖ Admission of students to various courses is based on merit and as per the norms of the Government. Admission Committee verify the candidates' eligibility and admit the candidates as per the norms.
- ❖ The College website, prospectus and handbook contain information about the institution and the programmes offered.
- ❖ The college strictly adheres to the Government norms in the admission process giving chance to various sections of the society.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"><li>❖ Group Insurance</li><li>❖ Incentives to the staff for their outstanding performance</li><li>❖ Maternity leave</li><li>❖ Advance to meet emergency expenditure of the staff</li><li>❖ OD for attending Seminars, Workshops and acting as a resource persons in other colleges</li><li>❖ Monetary help to the Management staff for attending seminars and publication of articles.</li></ul>
Non teaching	<ul style="list-style-type: none"><li>❖ Loan facilities for health and constructing house</li><li>❖ Group Insurance</li><li>❖ Provident Fund</li><li>❖ Training in Computer and Soft skills</li><li>❖ Advance to meet emergency expenditure</li></ul>
Students	<ul style="list-style-type: none"><li>❖ The Career Guidance provides training for students to enhance their employability, in addition to providing information on job availability. It fosters partnerships and linkages with the corporate sector for placement and Training opportunities.</li><li>❖ Free education and concessions to the poor students</li><li>❖ Scholarships from Govt. and fee concessions from the Management.</li></ul>

	<ul style="list-style-type: none"> <li>❖ The faculty also extends financial help to the poor and meritorious students.</li> <li>❖ Distribution of uniforms to the poor girls</li> <li>❖ Sheltering and free education to the orphan students in SWADHAR Home, which is attached to the college.</li> <li>❖ Students are awarded cash prizes for their outstanding performance in their subjects.</li> <li>❖ Organise orientation programmes for the first year students on all matters relating to academics, student discipline and services.</li> <li>❖ Distribute bus and train pass.</li> <li>❖ A Health Centre under the supervision of a visiting doctor and a resident nurse.</li> <li>❖ A full time trained and professional counsellor is available on the campus and other faculty who are trained also counsel the students as per their need.</li> <li>❖ Organize student welfare activities by Management and departments.</li> </ul>
--	--

**6.5 Total Corpus fund generated**

**6.6 Whether annual financial audit has been done**  Yes  No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	Yes	External Evaluation Committee	Yes	Various Committees

**External Evaluation:** An external Evaluation team appointed by our society evaluated the entire administrative, academic and the activities of the college. The management has taken measures to implement the suggestions and guidance given by the team. Academic Audit also was done by CCE.

**Internal Evaluation:** The College conducts periodic evaluation in a structured manner through class committee meetings. These provide feedback on the teacher performance, syllabus, teaching methodology, evaluation, etc. The feedback is used to assess the teaching-learning process. The Academic Council and Governing Body also provide valuable feedback.

**6.8. Does the University/ Autonomous College declare results within 30 days?**

For UG Programmes    Yes     No   
For PG Programmes    Yes     No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- ❖ Introduced Choice Based Credit System for the Bach of 2013-14
- ❖ Dummy number system is followed
- ❖ Results through website
- ❖ Instant Examination for Final Degree students who failed in two subject in the final year
- ❖ Supplementary Examinations for both Odd and Even semesters.
- ❖ The declaration of result is done within 30 days from the date of the last examination

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

The Autonomous Governing Board member and Academic Council Member and the Autonomy Review Committee from the university provide insights on areas of concern in autonomous colleges and for academic excellence. The university gives suggestions to promote innovative methods in the teaching and learning process and to revive its autonomy in an effective manner.

**6.11 Activities and support from the Alumni Association**

- ❖ The Alumnae Association contributes various services to the institution specially encouraging the students to go for higher education and to take employment opportunities.
- ❖ Organized **Women’s Day Celebration** on March 7<sup>th</sup>, 2015 in the college by honouring the Meritorious Women from other colleges.
- ❖ Celebrated **Alumnae Day** on 14<sup>th</sup> February, 2015. Nearly 150 alumnae shared their fond memories and enjoyed the togetherness.

- ❖ Alumnae Association organized a **Guest Lecture on Career Guidance and motivation** on 26<sup>th</sup> September, 2014. Dr. T. Swarupa Rani, Principal, St. Joseph's College of Education, Guntur was the resource person.
- ❖ **International Day for the Elderly** was celebrated on 10<sup>th</sup> October, 2014. Mrs. P. Rama Subbamma, Rtd Lecturer in Economics was the Chief Guest of the Day.

#### **6.12 Activities and support from the Parent - Teacher Association**

- ❖ The Parent-Teacher Association organizes Parents-Teacher meeting after every semester end exam and as per the need to support the management with various suggestions and feedback. The first meeting was held **16<sup>th</sup> December, 2014** for I Degree and 17<sup>th</sup> December, 2014 for II & III Degree students separately. The second meeting was on **24<sup>th</sup> June, 2015**. Parents expressed their views and gave valuable suggestions.
- ❖ Parents promote admissions every year.

#### **6.13 Development programmes for support staff**

- ❖ One day Orientation Programme was organized for Non-teaching staff to develop their personality on June 9<sup>th</sup>, 2015.
- ❖ Counselling and Short term Computer Training Programme was organized for supporting staff for fifteen days.
- ❖ Supporting staff are encouraged to register themselves for higher education like Degree, library course etc.
- ❖ The Management organized talks on Moral and Ethical Values, motivational and Spiritual talks to keep them well balanced and healthy.

#### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

The institution implements healthy ecological practices regularly to make the campus eco-friendly. Some of the initiatives are as follows;

- ❖ Soak pits in the campus
- ❖ Vermi Composting Unit
- ❖ Herbal Garden
- ❖ Solar power systems: Solar powered lights and hot water systems are used in the hostel and the convent.
- ❖ Waste Paper Recycling Unit

- ❖ Rain Water Harvesting Pits
- ❖ Tree Plantation in the campus every year
- ❖ The college received **Best Eco-Friendly College** award from Acharya Nagarjuna University on the occasion of 38<sup>th</sup> Foundation Day Celebration of ANU, on 11<sup>th</sup> September, 2014.
- ❖ First Saturday of every month is Plastic Free Day Programme to eradicate the air/soil pollution.
- ❖ Fourth Saturday of every month is observed as Vehicle Free Day to reduce pollution.
- ❖ **Swachh Bharat Abhiyan** – A week long **Cleanliness Drive** was organised from 22<sup>nd</sup> June to 26<sup>th</sup> June, 2015. The students along with staff and Management cleansed common area premises, stairs, toilets, staff rooms, classrooms, hostel, and outside the campus. The old files and records also kept in order in the library and office.

## Criterion – VII

### **7. Innovations and Best Practices**

#### **7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.**

The college has introduced some innovative courses like MCF (Maths, Computer Science and Fashion Designing), BBA (Bachelor of Business Administration) and Certificate Courses like NCC, Multimedia, Beauticare Science, MLT etc.

The following are the Best Practices adopted in our college in the academic year 2014-15;

- ❖ The teaching and learning process Modernized through Smart classes in all the departments.
- ❖ Number of Electives added in the final year Degree encourage the students to widen their knowledge and earn additional credits.
- ❖ Introduced a unique pattern in securing Internal marks for UG courses i.e. I year Degree students have to write assignments, Second year and Final year students have to present seminars using ICT.
- ❖ The students also do study projects under the guidance of experienced faculty.
- ❖ Introduced Earn while You Learn Programme by every department like Preparing Candles, Leaf Platter, Meals, Sprouts, Surf & Pain balm, Soft toys and Flower making, Lab Record Preparation and homemade snacks like papads ect.
- ❖ Free Coaching for Competitive exams for the students in NET/SET, Bank exams and PGCET Exams from 17<sup>th</sup> November 2014 to December 20th, 2014.
- ❖ Inter Collegiate competitions and students regional seminars were organized by most of the departments
- ❖ International Day for the Elderly was observed on 1<sup>st</sup> October, 2014.
- ❖ In-house publications: Motivating the students to prepare articles, poems, kathanika, moral stories etc.,
- ❖ Learn with me programme was introduced
- ❖ NSS students adopted a village i.e. Angalakuduru palle and identified the illiterate adults to give education to them. The students taught them to write numbers, alphabets and names.
- ❖ Introduced Joy of sharing



- ❖ Awareness programme was organized on “Disaster Management” on 19<sup>th</sup> December, 2014 and the students and staff extended financial help to the flood victims
- ❖ Practice of donating handful of rice by students to the old age home on 13<sup>th</sup> September, 2014
- ❖ The staff along with the students’ departmental wise visited old-age homes and distributed sweets and fruits and enjoyed the togetherness.
- ❖ Solidarity day was celebrated to help the tribal students for education
- ❖ The students, staff and Management donate Rs.10,000 to 15, 000 to the Little Sisters of the poor – Numbur, Guntur (Dist.), every year.
- ❖ The AICUF students celebrated Prisoner’s Day and Semi-Xmas in Sub-Jail, Tenali and distributed cloths.
- ❖ Concern for the Destitute and suffering
  - ❖ Students association raised funds to help orphans and destitute.
  - ❖ Students approach philanthropists and business firms and seek donations to supply equipment, books, blankets and utensils to old-age homes and orphanages.
  - ❖ The staff and students donated Rs.25,000 to Ms.Prasanna Mounika first year M.Sc Chemistry who was seriously injured in an accident on 4<sup>th</sup> July, 2015.
- ❖ Learn to teach and teach to learn programmes were conducted in the schools
- ❖ In-house publications : Every department published their departmental journal in which they documented their activities and motivated the students to write articles, poems, inspirational quotes, moral stories etc.,
- ❖ Vehicle Free Day is observed every 25<sup>th</sup> of the month to eradicate air pollution.
- ❖ Plastic Free Day is observed 1<sup>st</sup> of every month to eradicate soil pollution.
- ❖ Introduced Endowment Lectures by every department in memory of their Former Faculty members in their respective departments.
- ❖ Inter Faith Forum was organized to bring harmony within our multicultural and multifaitth society. The spiritual leaders from Hindu, Buddhism and Christianity were the resource persons.
- ❖ Swatch Bharath Abhiyan was initiated in our college to bring cleanliness in and around the campus. The NSS students along with other students conducted a week long cleanliness drive from 23<sup>rd</sup> to 27<sup>th</sup> June, 2015 as the Government of India embarked on Swatch Bharath Abhiyan. The students along with staff and Management cleansed common area

premises, stairs, toilets, staff rooms, classrooms, hostel, and outside the campus. The old files and records also kept in order in the library and office.

- ❖ Monetary help to the Management staff to attend Seminars and publish articles
- ❖ Cash prize for Publication of Research articles based on impact factor was introduced. The Management has Instituted cash prizes to encourage the staff to produce more publications in National and Inter National Journals with high Impact factor
- ❖ Tree plantation in and outside the campus. The NSS students planted nearly 400 saplings in the college campus as well as in some of the adopted villages in the month of December, 2014.
- ❖ Non-Teaching Day was celebrated on 6<sup>th</sup> September, 2014.
- ❖ Growing Medicinal Plants: The Dept. of Botany planted many medicinal plants in the College Herbal garden on 14<sup>th</sup> November, 2014.

## **7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year**

### **Refer – Annexure –I**

- ❖ Communicative English classes were organized for the faculty from 19<sup>th</sup> June to 3<sup>rd</sup> July, 2014. The Resource person was Prof. Param Jyothi, ILM Institute, Bangalore.
- ❖ Three National Seminars and Number of Workshops organized for the progress of the staff and students.
- ❖ Our faculty published 140 articles in International and National Peer Reviewed Journals.
- ❖ Eleven of our faculty received Minor Research Projects under UGC XII plan and some of our faculty registered for Ph.D.
- ❖ Eighty of our students got selected in different reputed companies like Wipro, Infosys. GENPACT,ILM, etc.,
- ❖ The College installed swipe machine and Biometrics.

## **7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)**

- ❖ Mentoring System
- ❖ “Learn with Me” Programme

### **Refer – Annexure - III**

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

#### **7.4 Contribution to environmental awareness / protection**

The college constantly strive to care the Mother earth and motivate the students keep the campus eco-friendly. Some of the eco initiatives of the campus include:

- ❖ Rain water harvesting system
- ❖ Solar lights and fans in the campus
- ❖ Plastic Free Day was observed
- ❖ Vehicle Free Day was observed
- ❖ Reverse Osmosis plant
- ❖ Tree Plantation in and outside the campus.
- ❖ Biodiversity Park
- ❖ Vermicomposting
- ❖ Swatch Bharath Abhiyan for cleaning the campus & surrounding areas
- ❖ Herbal Garden

**7.5 Whether environmental audit was conducted?**      Yes       No

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

- ❖ The Commissionerate of Collegiate Education recommended our college to go for CoE.
- ❖ Ours is one of two colleges in Andhra Pradesh to get sanctioned NCC as Elective paper in the curriculum.
- ❖ The college received Best Eco Friendly Award from Acharya Nagarjuna University for the last three years.
- ❖ Eleven of our faculty received Minor Research Projects in the year 2014-15
- ❖ Ms.Raja Sree, Head of the Department of Home Science received Best Teacher Award in September, 2014.
- ❖ A large number of scholarships disbursed to students from marginalized and economically deprived sections
- ❖ Mentoring system helps the progress of the students
- ❖ A strong focus on high quality, student-centred teaching-learning processes committed and dedicated faculty.
- ❖ Well-equipped labs

- ❖ Several opportunities for students to develop and enhance their creative potential and individual talent.
- ❖ One of our faculty along with Principal **visited Nepal and conducted workshops and delivered lectures** at Don Bosco School, Biratnagar, Nepal and for YFC (Youth Friendly Centre in Caritas Nepal Bhutanese Refugee in Jhapa District, Nepal from 3<sup>rd</sup> to 5<sup>th</sup> March, 2015.

#### 8. Plans of institution for next year

- ❖ To introduce online short term certificate courses (MOOCS – Massive Open Online Courses)
- ❖ To motivate the faculty to undertake research activities, publications and register for Ph.D Programmes
- ❖ To motivate the staff and students to take up community based projects
- ❖ To Enhance Consultancy Services
- ❖ To introduce online evaluation System for the performance of teacher and administration
- ❖ To organize International Seminar
- ❖ To hold inter-face meeting with industries
- ❖ To apply for Insurance coverage for all the students
- ❖ To conduct number of placements in our campus to empower placements
- ❖ To train the Teaching and Non-teaching staff on Computer Skills and Soft Skills
- ❖ To conduct intercollegiate competitions by every department
- ❖ To enhance student –centric teaching learning through ICT

M. Bhaskar Das  
20/07/2015

Signature of the Coordinator, IQAC

  
Name Sr. Shiny K.P  
PRINCIPAL  
J.M.J. COLLEGE FOR WOMEN  
TENALI  
Signature of the Chairperson, IQAC

\*\*\*

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

\*\*\*\*\*

## ACADEMIC CALENDAR FOR THE YEAR 2014 -15

## PLAN OF ACTION AND OUTCOMES ACHIEVED

S. No	Date	Plan of Action	Outcomes Achieved
<b>June – 2014</b>			
1	5	College Re-Opening for the Academic Year 2014-15	Orientation Programme for the staff on Life Building Capacity and Life Skills by Dr. K. Srinivas and on Spirit and Charism of JMJ Society by Sr.Chandra JMJ.
2	6	Orientation for Staff on Spiritual Personality by Sr. Chandra, Counsellor	Sound mind and Sound soul are the fruits of spirituality which enhances the efficiency of Teaching Profession.
3	9	Re-Opening for Degree, II Inter & PG Students	Motivated the students to involve in the curricular, co- curricular and extension activities of the college.
4	10	Planning, Evaluation and UGC Committee Meeting	Conducted
5	10	Faculty Forum lecture on Varieties of English by Miss S. Gayathri, Department of English	Faculty received the knowledge on varieties of English and their usage.
6	12	HOD's Meeting	Conducted
7	16	Reopening for Junior Inter and I Degree	Welcomed the fresher's and gave the orientation
8	19 <sup>th</sup> June to 3 <sup>rd</sup> July	Communicative English classes for faculty by Prof. Param Jyothi, ILM Institute, Bangalore.	
9	21	General Staff Meeting	conducted
10	24	Planning ,Evaluation and UGC Committee Meeting	Conducted

11	26	HOD's meeting	Conducted
12	27	Students representatives meeting	Conducted
13	28	IQAC meeting	Discussed various Academic and Administrative activities of the college to enhance the quality of the institution.
14	29	GEM (Graduate Employability Module) Programme Session I arranged for III Degree Students by Mrs. Udaya Bharathi, Mr. Naveen and Mr. D. Alok from a reputed company, Hyderabad.	Awareness on Job opportunities in various sectors was explained.
<b>July – 2014</b>			
15	1	Planning, Evaluation and UGC Committee Meeting	Conducted
16	4	HOD's meeting	Conducted
17	4	Celebrated the Birthday of Alluri Sitaramaraju. On this occasion various competitions like Debate, Essay Writing and Play let were conducted.	Students recognized the spirit and strength of Freedom Fighter and brought out their hidden talents through various competitions.
18	8	Planning ,Evaluation and UGC Committee Meeting	Formed different committees and delegated responsibilities
19	10 <sup>th</sup> to 19 <sup>th</sup>	NCC CAT C-I camp at VRS&YRN College, Chirala	6 NCC Cadets participated and among those 2 cadets were selected for Inter Group competitions of Sainik Camp.
20	11	World Population and Consumer Day – Dept of Commerce	Students came to know about the consequences of population explosion and controlling measures. It encouraged the students to raise the standards of consumer protection and

			save the lives of the people.
21	15	Visited Sangam Dairy, Dept. Of Home Science	Students got the awareness on milk processing methods and by-products of Milk.
22	15	HOD's and Planning evaluation and UGC Committee Meeting	Conducted
23	15 to 17	Our college was selected as one of the Centres of Excellence in AP state by CCE, Hyderabad. Under instructions of CCE, Hyderabad, Sr. Shiny, Principal, Mrs. D. Vidyavathi, Dr. G. Saraswathi, Mrs. M. Adilakshmi, Mr. M. Bhaskara Rao and Dr. G. Sudhakariah visited Top 4 colleges in Hyderabad.	They observed the infrastructure facilities, curricular modifications, Research and consultancy, students support activities and healthy practices and implemented in our college for the progress of staff, students and the institution.
24	19	Students Representatives meeting	Discussed about various issues of the students and they also decided to raise the fund to help needy people.
25	19	PPTs on Guide lines for examination preparation for I & II Degree Home Science students by Mrs.C.Rajeswari	Students came to know about the examination pattern and Evaluation System.
26	20 <sup>th</sup> to 26 <sup>th</sup>	Youth Convention Camp at Kerala	4 students attended and they acquired leadership qualities.
27	21	College Inaugural Function – Sri Alapati Rajendra Prasad, MLA, Tenali was the Chief Guest	Students were enlightened on importance of Women Education and Women Empowerment.
28	22	Planning, Evaluation and UGC Committee Meeting	Conducted
29	22 <sup>nd</sup> to 31 <sup>st</sup>	NCC ATC-V camp at CBR Sports Academy, Kethana Konda	10 NCC cadets were participated



30	24	Orientation Programme for I Degree Students. Mrs.K. Sailaja, Addl. Controller of Examinations was the Resource Person	Students were expounded on Autonomous, CIA and CBCS
31	24	HOD' Meeting	Conducted
32	28	World Environment Day – Dept. of Chemistry	Students received awareness on taking positive environmental action to protect nature and the planet
33	28	Spell check competition- Dept. Of English	Students were encouraged to improve students' ability to spell different words and correct common errors.
34	30	Enrolment of I Degree NCC cadets	34 cadets were selected by NCC Officer
35	30	Counselling the students by Mrs. K. Prameela, Dept. Of Botany.	She counselled the students in a positive manner. This year, the management appointed a full time counsellor – Sr. Hradaya Mary to counsel the students at any time of the day.
<b>August – 2014</b>			
36	1	1-7 Breast feeding week – Dept. of Home Science	An Awareness talk on <b>The importance of Breast Feeding</b> and various aspects of Mother and Child care was given to the students.
	1	General Staff Meeting	Conducted.
37	5	III B.Sc CBZ students visited Poultry Farm at Sultanabad and Emu farm at Angalakuduru – Dept. Of Zoology.	Students observed feeding methods and its managing techniques in Poultry and Emu farms.
38	5	Planning Evaluation and UGC Committee Meeting	conducted
39	5	Earn while you Learn programme	Students learned the preparation of

		– Faculty members of Chemistry demonstrated the preparation of Pain Balm for II B.Sc	Pain Balm and sold for the students and staff
40	5-7	Youth festival at ANU	Our students won second prize in Folk dance.
41	6	Field Trip by Dept. Of Botany for III B.Sc CBZ students to Pedaravuru	Students observed ornamental plants
42	8-10	NSS Programme	They kept the campus neat and tidy.
43	9	Inaugural function of Community College Sree Mohan Rao, Asst. Programme Officer was the chief Guest	He delivered message on <b>Importance of skill training programme and empowerment of rural women.</b> The students were greatly motivated.
44	11	Awareness programme on Right to Information Act – Mr.P. Vijaya Babu, RTIA commissioner was the Resource Person.	He enlightened the students on Rights, how to appeal and get the information from higher authorities.
45	11 <sup>th</sup> -14 <sup>th</sup>	Under the instructions of CCE, Hyderabad, Sr.Shiny, Principal, Dr.G. Saraswathi, Mrs. M.Adilakshmi and Mr. M. Bhaskara Rao visited top 4 colleges in Chennai.	They observed the infrastructure facilities, curricular modifications, Research and consultancy, students support activities and healthy practices and some of them were implemented in the college.
46	12 <sup>th</sup> & 13 <sup>th</sup>	National Seminar on Evaluation of “Indian Constitutional Law and six decades of Indian Democracy” by Dept. Of Political Science.	It was a learned platform where everyone enriched by the sharing of the knowledge on Indian Constitution specially the students and scholars.
47	12	Planning ,Evaluation and UGC Committee Meeting	Conducted
48	14	Samethala Poti was conducted by Dept. Of Telugu	Students recollected the proverbs and were motivated to learn.
49	14	HOD’s meeting	Conducted

50	15	Celebration of Independence Day – Dept. Of Botany. Ms. T. Manjulatha, HOD of Botany was the Resource person.	She inspired the students about the patriotism and National Integration.
51	16	Study Tour for III B.Sc CBZ students to Nizampatnam by Dept. Of Zoology	Students observed processing and reservation of fishes, prawns and socio economic status of fishermen.
52	16	Visited Sabari old age home – Dept, of Botany	III B.Sc CBZ students interacted with the inmates and distributed fruits to them.
53	18	IQAC meeting	Discussed on various activities of the college and conducting National Seminars.
54	18 <sup>th</sup> & 25 <sup>th</sup>	Counselling the students by Ms.K.Prameela, Dept., of Botany	She counselled the students in a positive manner.
55	19	Planning ,Evaluation and UGC Committee Meeting	Conducted
56	19	Inter collegiate paper presentation, competition on Green energy-smart cities.	
57	21	HOD's meeting	Conducted
58	21	General staff meeting	Conducted
59	21	Debate competition was organized-Dept., of English on “Is it essential to speak in English”	Students understood the importance of speaking in English to get a good job in this competitive world.
60	22	Poetry fest was organized by Dept., of English	Students were sharpened their accent and pronunciation through this activity.
61	23	Conducted Word Searching context for I Degree students – Dept., of Computer Science	Students improved their word power
62	23	Study tour for BA students – Dept.	Students visited Historical important

		Of Humanities – Visited Mangalagiri and Vijayawada	places in and around Mangalagiri and Vijayawada.
63	24	Educational Tour for Degree Students – Dept., of Telugu	Students gained Aesthetic, Spiritual, Psychological knowledge.
64	25	Faculty Forum Lecture on Math and Architecture with interesting and amazing factors by Dr.S. Uma Maheswari	She explained the Mathematics behind architecture by giving examples of different Monuments.
65	26	Field Trip – III B.Sc CBZ students visited fish breeding centre at Kuchipudi.	Students learnt the process of induced breeding in major carps.
66	26	Conducted Slokala Poti on the occasion of Kalidasu Jayanthi- Dept., of Sanskrit	Students learned the Slokas and their significance.
67	26	Planning ,Evaluation and UGC Committee Meeting	Conducted
68	29	Celebrated National Sports Day Mr.G.Venkateswara Rao DSDO was the Chief Guest on this occasion Kabadi matches were conducted for Degree Students.	Chief Guest spoke on the importance of participating in Sports as it helps the mind and body to be sharp and balanced and prizes were distributed to the winners.
69	30	Students Representative Meeting	Conducted.
<b>September 2014</b>			
70	1	Inaugural Function of AICUF Rev.Fr.Sailendra, State Advisor of AICUF was the resource Person	He highlighted on the Importance of leadership role of a student in a community building.
71	2	Mathru Basha Dinotsavam – Dept., of Telugu. Mr.I.Malleswara Rao was the resource person	Students have learnt the Vyavaharika Bhasha theeru thennulu.
72	2 <sup>nd</sup> to 11th	NCC- ATC-X camp at CBR Sports Academy, Kethanakonda.	21 NCC cadets were participated.
73	3 <sup>rd</sup> to 10 <sup>th</sup>	Conducted Neeru-Chettu	Planted 400 saplings in and outside

		Programme- NSS	the campus.
74	3	Literary Committee Meeting	Conducted.
75	4	School Education Programme at ZPH school, Angalakuduru by Dept of Mathematics	III B.Sc students taught to the 9 <sup>th</sup> class students about Preliminaries Set Theory, Functions and Co-ordinate Geometry.
76	4	Dept. Of Physics organized Endowment lecture on “Spectroscopy Techniques” in loving memory of Sr. Mercy Chacko, the former Principal. Dr. RVSSN Ravi Kumar, Asst. Professor in Physics, ANU was the resource person.	Students were enlightened on “Fundamentals of Spectroscopy, Ultra violet, infrared and ESR Spectroscopy
77	5	Teachers Day Celebration – Final Degree Students Incharge	Students developed teaching skills through peer teaching and honoured their Gurus. The teachers were appreciated for their dedicated service. The management felicitated the staff who completed their 25 years of service in the college. Ms.C. Raja Sri, lecturer in Home Science received The Best Teacher Award from State Govt. Of India, ANU, Guntur on this remarkable Day.
78	6	Non –Teaching staff Day Celebration – Dept. Of Zoology	It is a unique programme in our college. The Management appreciate the hard work of the Non-teaching staff and they felicitated the Non-teaching staff who completed 25 years of service in the college.

79	6	World Literacy Day was celebrated by Dept. Of English at Sultanabad.	The literate and illiterate of the village, Sultanabad came to know the importance of Education to lead a decent life.
80	6	Guest Lecture for UG students on Women Health Education – Prevention of problems by Dept. Of English. Dr.D. Sarada, MBBS, DGO was the resource person.	She gave some tips to maintain their health and prevent some of their health problems.
81	6	Industrial visit to Gateway hotel, Kwality ice-creams factory, dietary dept and ITDC at Vijayawada by Dept. Of Home Science.	Students gained the practical knowledge.
82	8	Guest Lecture on Library Resource and career development by Dept. Of Library. Dr. Anna Prasada Rao, A.L. College was the chief Guest.	Students were enlightened on the importance of reading books to get a good career.
83	8	An Extempore competition was organized on “Reasons for drop outs in Govt. Schools” for UG students by Dept of English	Students were enlightened on the importance of Higher Education.
84	9	General staff meeting	Conducted
85	10 <sup>th</sup> & 11 <sup>th</sup>	National Seminar on Problems two decades of Economic Reforms in India and perspectives – organized by Dept., of Commerce.	Delegates and students were presented papers on Different fields related to Economical Reforms.
86	10 <sup>th</sup> & 11 <sup>th</sup>	ANU Inter collegiate table tennis tournament held at CIPS – Lam Guntur.	Our college team secured III place.
87	11 <sup>th</sup> & 12 <sup>th</sup>	National Robotics Championship workshop 2015 – India held at GCW, Guntur	Placement cell selected 5 students to participate in this workshop. Our students prepared Robot working

			model and exhibited.
88	11 <sup>th</sup> to 14 <sup>th</sup>	Competitions organized by Sri Rama Krishna Seva Samithi, Bapatla- Cultural Committee.	Our students got II prize in spot pencil drawing, I prize in Essay writing in English, II Prize in Essay writing in Telugu. II prize in Poetry, II Prize in test of English vocabulary and special prize in group discussion.
89	12	HOD's meeting	Conducted.
90	15	Learn to Teach & Teach to Learn programme at ZPH school, Angalakuduru – Dept. Of Telugu.	III BA Spl.Telugu students enlightened the 8 <sup>th</sup> & 9 <sup>th</sup> class students on the life of Gidugu Ramamurthy.
91	15 <sup>th</sup> & 16 <sup>th</sup>	ANU Inter collegiate hand ball tournament held at “VSR & NVR college, Tenali.	Our college team secured II Prize. 4 students were selected for Inter University Tournament.
92	16	Celebrated Ozone Day by Dept. Of Botany.Mr. Ezra Vijaya sekhar, Dept. Of Botany, Nidubrolu was the resource person.	He delivered a lecture on significance of Ozone layer.
93	16	Planning, Evaluation and UGC Committee meeting	Conducted.
94	17	Learn to Teach & Teach to Learn programme at ZPH school, Angalakuduru – Dept. Of Chemistry.	III B.Sc MPC students imparted their knowledge on Shapes of Orbital and Hybridization models to 10th class students.
95	18	Regional Level students' seminar on “Fish and Fishery – value addition” was organized by Dept, of Zoology. Dr.P.V.Krishna Dept. Of Aqua Culture, ANU, Guntur was the resource person. Inter collegiate paper presentation competition was also conducted.	Students gained the knowledge about the significance of fish and its by-products. 26 students from different colleges presented papers and prizes were distributed to the winners.

96	18	Inter collegiate competition was conducted on Rapid titration for UG & PG students. Sri Pramod Singh Gowtham was the guest.	34 students from various colleges participated and prizes were given to the winners.
97	18	Planning, Evaluation and UGC Committee meeting	Conducted.
98	19	Regional Level student seminar on “e-learning and Inter collegiate paper presentation competition was organized by Dept. Of Computer Science. Mrs. A.Lavanya, lect. A.L.College,Vijayawada was the resource person.	Students learnt about the preparation of PPTs and video lessons and their importance in teaching and learning.
99	20	Guest lecture was organized by Dept. Of Hindi on Rashtra Bhasha Hindi and its importance. Mrs. S. Nalini, Principal Teja Public School was the resource person	Students came to know the importance of Hindi language as Rashtra Bhasha.
100	21	Kho-Kho Senior district Team selections were held at AGKM Degree college, Sattenapalli.	K.L. Kalyani III B.Sc was selected for Senior State Meet Tournament
101	4 <sup>th</sup> to 21 <sup>st</sup>	“Earn While Learn” Programme conducted by Dept. Of Botany to II B.Sc CBZ students.	Students prepared sprouts from Green gram, carrots, and Bengal Gram which were sold to staff and students.
102	22	Celebrated World Tourism Day by Dept. Of Humanities. Inter Collegiate PPT Competition was also conducted. Mr. L. Ravindra Raju, HOD of History A.L. College, Vijayawada was the resource person.	Students became aware of the job opportunities in Tourism Department.



103	23	Inter Collegiate Quiz Competition on “Basic English Language and Literature” for degree students.	6 teams from various colleges participated and prizes were distributed to the winners.
104	23	Planning, Evaluation and UGC Committee meeting	Conducted.
105	24	Faculty forum lecture on pollination mechanism in plants was given by Mrs. T. Manjulatha, HOD of Botany	She enlightened on Different types of pollinating agents and showed a video on plant mimicry.
106	25	Inter Faith forum on “Role of Religion in promoting in Human Values”. Fr. Sleeva, CSSR Paris priest of NSM church, Teanli, Sr.A. Venkateswarlu, CK College, Managalagiri and Prof.M. Ram Kumar Ratnam, Dean of Distance Education, ANU were the resource persons.	They inspired the students to promote human values and bring harmony in the society by respecting every religion through their valuable messages.
107	25	HOD’s meeting	Conducted.
108	26	Guest Lecture on”Motivation, Career Guidance ad Goal setting” arranged by Alumnae committee. Dr. T. Swarupa Rani St. Joseph’s B.Ed college, Guntur was the resource person.	Students came to know the multiple job opportunities, guidance to choose their career and also how to set goals for their future.
109	26	Conducted a test on “Programming Skills” for II Degree computer students by Dept. Of Computer Science.	Students learnt programming skills and activities to improve their logical thinking.
<b>October – 2014</b>			
110	1	Conducted Literacy Quiz competition for all Degree	The students were motivated to bring out their knowledge and interest in

		Students by Dept. Of Telugu.	learning Telugu literature.
111	7	Planning, Evaluation and UGC Committee meeting	Conducted.
112	8	General staff meeting	Conducted
113	10	Senior citizens Day – on the occasion of International Day for the Elders was organized by Women Cell. Mrs. Rama Subbamma, Rtd. HOD of Economics was the chief Guest.	Elderly women were honoured
114	13 <sup>th</sup> to 27 <sup>th</sup>	Odd Semester End Exams	Conducted successfully
115	14	General staff meeting	Conducted
116	16	IQAC meeting	Planned to organize UNO Day, Heritage Week and Awareness on Disaster Management.
117	21	Visited Old Age Home at Govt. Hospital, Tenali	Interacted with mentally retired people and distributed fruits.
118	25	HOD's meeting	Conducted.
119	25	Celebrated late Dr. Sr. Mary Thomas, Former Correspondent 1 <sup>st</sup> Death Anniversary.	Offered Holy Mass for the soul of Sr.Mary Thomas by Fr. Sleeva, NSM Parish Priest, Tenali.
120	25	Observed "Vehicle Free Day" – It is continued every 3 <sup>rd</sup> Saturday of the month.	Pollution free Campus was maintained.
121	28 <sup>th</sup> to 31 <sup>st</sup>	Students accessing INFLIB NET arranged by Dept. Of Library.	Created awareness on usage of INFLIB NET.
122	28	Guest Lecture on "Communication Skills" by Dept. Of English. Mr. A. Nagesh, lecturer in PBN College, Nidubrolu was the resource person.	He delivered the talk on <b>The strategies to learn Communication skills</b> to the students.

123	28	Visited Orphans at SWADHAR, Tenali by Dept. Of Mathematics.	Distributed clothes and refreshments.
124	28	Conducted students seminar by Dept., of Telugu	Students became aware of Indian Culture and Heritage.
125	29	“Just a Minute” conducted for III degree students by Dept of Mathematics	Leadership qualities inculcated among the students.
126	29	Prepared flower Bequests with different flowers and Foliage.	Imparted the Aesthetic quality among the students.
127	31	Celebrated “Founders Day”	Holy Eucharistic Mass was celebrated and implored God’s Blessing upon staff and students.
130	31	General staff meeting	Conducted
<b>November – 2014</b>			
131	1	Plastic Free Day – It is continued every First Saturday Day of month	Plastic Free Campus is maintained.
132	1	Conducted Awareness Programme on Internet Concepts & Ms-office at ZPH school, Garuvupalem by Dept. Of Computer Science	III B.Sc Computer Science students taught on <b>Fundamentals of Ms-Office</b> to 10 <sup>th</sup> class students.
133	1	Elocution competition was organized by Dept. Of Physics on Physics in everyday life at ZP High school, Angalakuduru to 10 <sup>th</sup> class students.	Promoted healthy competitive thirst for the knowledge and applying to one’s life and leadership qualities in students.
134	1	Guest lecture on “rDNA” technology for III Bsc students arranged by Dept. Of Zoology. Mr. M. Satya Prasad Dept. Of Bio-technology, Gupta college was resource person.	Students came to know the <b>Process and Applications of rDNA Technology</b> .

135	3	Statistical Quiz was conducted by Dept. Of Mathematics to III B.Sc(MCS) students.	It enhanced the skills reasoning, application and aptitude.
136	4	Counselling the students Mrs.K. Prameela, Dept. Of Botany and Sr. Hrudaya were the counsellors.	They counselled the students who were suffering with depression, study stress, love failures, family problems, Health problems etc.,
137	4	Guidelines for good PPTs presentation conducted by Dept.of Home Science to I & II B.sc H.sci. Students.	Students learnt the skills for preparing PPT's.
138	5	Teach to Learn and Learn to Teach Programme at KSM high school, Tenali.	III B.Sc students taught Human Reproductive system and Adolescent Period to 8 <sup>th</sup> and 9 <sup>th</sup> class students.
139	5	A talk was arranged for Teaching and None teaching staff on spiritual value by Fr.Sijo, VC from Devine Center, Mangalagiri.	He explained about moral values integrated with professional skills.
140	6	Swatch Bharath Programme conducted by NSS	Volunteers cleaned and kept the campus neat.
141	6	HOD's meeting	Conducted.
142	7	Field trip to ANU Guntur arranged by Dept. Of English.	Students visited Central Library at ANU and enhanced their aptitude to read many books to gain knowledge.
143	7	Brain testing puzzles conducted by Dept. Of Mathematics to III B.Sc students.	It enhanced their kills of reasoning, application and aptitude.
144	7 <sup>th</sup> to 9 <sup>th</sup>	Jr. Valley ball state Meet at Pamidi, Ananthapur Dist., by Physical Education.	B.L.Kanthamma secured 4 <sup>th</sup> place and were selected for Nationals held at Chandigarh.
145	7 <sup>th</sup> to 9 <sup>th</sup>	Ball Badminton tournament held at Nandyala, Kurnool dist.	D. Vani, 1 <sup>st</sup> BBA student got second prize.

146	8	Workshop on Teaching, Learning and Assessment in Higher Education arranged by IQAC. Prof. K. Dorasami, Former Principal, RIOE, Mysore.	He delivered on Modern Techniques in Teaching and Learning Process.
147	8	Mathematical Quiz was conducted by Dept. Of Mathematics to III Degree students	It enhanced students reasoning, application and aptitude skills.
148	8	Cultural Committee Meeting	Conducted.
149	10	Aptitude test was conducted by Dept. Of Mathematics to III Degree students	It improved students reasoning, application and aptitude skills.
150	11	English Speaking day – Every Tuesday of the week.	Improved their ability to speak in English in real context.
151	11	Academic Audit Team visited our college. Dr. Naveen Kumar, Dept of Mathematics, KBN college Vijayawada & Mr. D.S.S. Bhaskara Prasad, Dept of Physics, SRR&CVR Govt. Degree College, and Vijayawada was the Academic Audit Advisors.	They audited our college and awarded 'A' Grade.
152	12	Celebrated National Education Day by Dept. Of Physics Sri. D.V.Somaiah Sastry, Principal VSR&NVR college, Tenali was the chief Guest. Conducted debate competition on present day education – Employability opportunities.	Students came to know the Importance of education and the usage of latest technology in different educational and other sectors. Brought out students hidden talents through various competitions.
153	13	General staff meeting	Conducted
154	14	Planted medicinal plants in the	Students came to know the use of

		college herbal garden by Dept. Of Botany	various medicinal plants.
155	14	Celebration of Children's Day Conducted fancy dress and made for each other competition by cultural cell.	Celebrated.
156	14 <sup>th</sup> to 21 <sup>st</sup>	Celebrated National Library week Mr. G. Lakshmaiah, DSP was the chief guest and inaugural book exhibition.	He advised the students to inculcate reading habit and to refer valuable reference book and recent publications.
157	17	Conducted Evaluation Committee meeting for Teaching and Non-teaching staff.	The Committee recommended improving students' strength, research and conducting remedial classes for the week and slow learners.
158	18	ILM conducted campus drive at GCW, Guntur- placement cell.	Out of the 14 students 6 were selected and received orders.
159	18	AGS health company conducted campus drive at Engineering college, ANU Guntur.	Out of 24 students 2 were selected.
160	18	Planning, Evaluation and UGC Committee meeting	Conducted.
161	18	Training for Gift Wrapping articles to I & II B.Sc H.Sci students was given by Dept. Of Home Science	Students learnt Decorative Skills like wrapping gift articles.
162	18	Dept. Of Mathematics organized Endowment lecture in Loving memory of late. Sr. Mary Thomos, Former correspondent on the topic "Why mathematics matters" Mr. M. Arokyasamy, vice principal, AL College, Vijayawada was the resource person.	Students came to know the significance of Mathematics in the present scenario.

163	19 <sup>th</sup> to 21 <sup>st</sup>	Women state volley ball tournament was held at Guntur-Physical Education.	Our students won 3 <sup>rd</sup> prize in this tournament.
164	19 <sup>th</sup> to 25 <sup>th</sup>	conducted Communal Harmony Week	Rs.3305/- was collected from the students and send the amount to the Central Govt. for the welfare of Army.
165	20	Conducted Intercollegiate paper presentation competition on use of ICT in the class room by Dept. Of Computer Science. Mrs. A. Lavanya, lecturer A.L. College, Vijayawada was the Chief Guest.	Students were aware of the Role of ICT in class room teaching.
166	21	GEN PACK company Hyderabad conducted campus drive in our college campus.	12 students were selected.
167	22	HOD's meeting	Conducted.
168	22	HGS conducted campus drive at GCW Guntur.	Out of 37 students, 28 were selected.
169	22	Conducted Solidarity Day by All Depts.	The students were motivated to reach out the needy and the under privileged. The total fund Rs. 50,000/- was given to the Tribal Children Education at Kondamutla.
170	22 <sup>nd</sup> to Dec 1 <sup>st</sup>	Conducted certificate course on Basics of Taxation arranged by Dept. Of Commerce. Dr. T. Ramesh Babu, Tax consultant, Hyderabad was the resource person.	The students learnt <b>Basics of Taxation.</b>
171	26	Elocution competition held at AC College, Guntur- cultural cell.	2 students were participated.
172	26	Different State Dresses	20 members were participated. It

		competition organized by Heritage Club	created awareness on Culture and Traditions of India.
173	27	Tourist places – model preparation was conducted by Heritage Club.	Students got awareness on Historical Tourist places and the importance of monuments.
174	28	Essay writing competition on Report writing	Enhancing the writing skills of the students.
175	27	Students representatives meeting	Planned for the Solidarity Day.
176	27	Visited Regional Agricultural Research station, Lam Guntur. And Bio fertilizers unit at Amaravathi arranged by Dept. Of Botany to III B.Sc CBZ students.	Students received practical knowledge about research work in Agriculture and different types of Bio-Fertilizers.
177	27 <sup>th</sup> 30 <sup>th</sup>	District Valley Ball state Meet was held at Bheemavaram.	Ch. Swathi, B.L. Kanthamma, T. Sai Priyanka were participated in this meet.
178	29 <sup>th</sup>	Visited Old Age Home at Nandivelugu by Dept. Of Physics and Zoology.	The students and staff interacted with inmates of old age home and distributed fruits.
179	30	Tech Mahindra conducted campus drive at ASN women's Engineering College, Tenli.	Out of 40 students, 2 were selected.
<b>December – 2014</b>			
180	1	World AIDS Day programme was organized by NCC, NSS & Alumnae.	Students became aware of the cause, symptoms and preventive measures of AIDS.
181	1 <sup>st</sup> & 2 <sup>nd</sup>	Youvatharangam state meet was held at Narayanapuram	Our college team secured 2 <sup>nd</sup> place.
182	2	Planning ,Evaluation and UGC Committee Meeting	Conducted
183	2	Infosys BPO Ltd., Bangalore	Out of 26 students, 2 were selected.



		conducted campus drive at ASN College, Tenali.	
184	2	Endowment lecture on Diabetes and Cholesterol in loving memory of late Mrs. K. Emma Mary, Formal lecturer in Zoology arranged by Dept. Of Zoology. Dr. C. Gopala Krishna, HOD of Zoology, Hindu College, Guntur was the resource person.	He explained the types, symptoms, treatment and controlling measures of Diabetes.
185	3	Counselling the students Mrs.K. Prameela, Dept. Of Botany and Sr. Hrudaya Mary were the counsellors.	They counselled the students who were depressed and suffering from study stress, love failures, family problems, Health problems etc.,
186	3	Essay writing competition held at SVRM College, Nagaram by Dept., of Telugu.	4 students were participated and got III prize.
187	5	Cultural Committee Meeting	Discussed on cultural events.
188	5	II & III B.Sc CBZ students visited Sangam Dairy at Vadlamudi arranged by Dept. Of Botany and Zoology.	Students observed the processing, preservation and by-products milk.
189	6	GEM Programme Session II was conducted for III degree students.	They motivated the students to participate in group discussion and mock interview.
190	6	24/7 consultancy company conducted campus drive at GCW Guntur.	32 students participated in the interview and all were selected.
191	6	HGS Guntur conducted campus drive at GCW Guntur.	Out of 10 students 1 was selected.
192	8 <sup>th</sup> & 9 <sup>th</sup>	Our college hosted ANU IC valley ball tournament, held at our	Our college team secured 1 <sup>st</sup> place. Ch. Swathi, B.L. Kanthamma, T. Sai

		college campus.	Priyanka and P. Navya were selected for Inter University Tournament.
193	9	Planning, Evaluation and UGC Committee Meeting	Conducted
194	9 <sup>th</sup> & 10 <sup>th</sup>	Step Swasakthi Guntur conducted Youth Festival – cultural cell.	Our students participated in various competitions and got II Prize in Folk Dance.
195	11	Radio talk on Swatch Bharath at Vijayawada Akasavani was arranged by Dept. Of Telugu.	Students motivated the public on Swatch Bharath through Radio talk.
196	11	Conducted Computer painting Competition on your favourite festival by Dept. Of Computer Science.	Created awareness on different festivals and cultures of India.
197	11	College of Excellence Road Map implementation inspection was done by Mrs. Tulasamma, member of CCE, Hyderabad.	She appreciated the implementation of Road Map of COE.
198	12	Sri Rama Chandra Mission conducted All India Essay Writing Competition	30 students participated and 10 students got Prizes.
199	15	Under Instruction of CCE, celebrated Energy Conservation Day at Guntur.	Both NCC and NSS volunteers participated in Energy Run from Police Parade ground to Hindu college, Guntur.
200	15	Conducted an Essay Writing competition, Slogans and poster painting on Energy Conservation by Dept. Of Chemistry.	Students came to know the renewable and non renewable energy sources.
201	15	National Seminar on “General Justice – Empowerment of Rural Women in India” was organized	Delegates and students presented papers on Women Rights, Violence on Women, General Justice and

		by Dept. Of Political Science.	Empowerment of Women.
202	16	Semi Christmas was celebrated in Sub Jail Tenali by AICUF	The members of AICUF performed Christmas play and cultural programme through which they conveyed message of Love and forgiveness.
203	16	Parents meet for I Degree students	Interacted with the parents about results, teaching and facilities available in the College and Hostel. And also encouraged them to give their suggestions for the further improvement of the staff, students and institution.
204	17	Parents meet for II & III Degree students	Interacted with parents about results, teaching and learning facilities in the College and Hostel.
205	17	An awareness programme on preparation of Bank Jobs for III Degree students arranged by Dept.of Commerce. Mr. K. Sandeep Dimensions Coaching Center, Guntur was resource person.	He gave awareness on how to prepare for bank jobs and opportunities.
206	19	Guest Lecture on Image Processing arranged by Dept. Of Computer Science. Mrs. A.Kavitha, HOD of Computer Science, GCW, Guntur was the resource person.	Created awareness on Digital Image Processing in Multimedia, Cartoons and advertisements.
207	19	Endowment lecturer on Bio-diversity and its conservation in loving memory of Late Ms. K.	He motivated the students to protect Bio-diversity.

		Pavana Kumari, Rtd. HOD of Botany, Dr. B.R.C. Murthy, HOD of Botany, Hindu College, Guntur was the resource person.	
208	19	Awareness programme on Disaster Management were arranged by Dept. Of Physics for all Degree students. Mr. J. Narasimhulu, RDO Tenali was the chief Guest.	He enlightened the students on different measures to manage the disaster.
209	19	Celebrated semi Christmas at our campus by cultural committee.	Students played Drama on “Kristhu Jananam”
210	19 <sup>th</sup> to 20 <sup>th</sup>	Wipro conducted campus drive at ASN Women’s Engineering College, Tenali.	Out of 14 students 1 was selected.
211	22 <sup>nd</sup>	ICICI bank conducted campus drive at GCW Guntur.	7 students participated and all were selected.
212	27 <sup>th</sup> to Jan 7 <sup>th</sup>	Advanced Leadership Camp at Agra by NCC	SGT Anuhya, CPL Pramoda and CDT Durga participated in this camp.
<b>January 2015</b>			
213	4	Counselling the students Mrs.K. Prameela, Dept. Of Botany and Sr. Hrudaya Mary were the counsellors.	They counselled the students who were depressed with various problems like study stress, love failures, family problems, Health problems etc.,
214	5 <sup>th</sup> to 7 <sup>th</sup>	Celebrated Diabetic Day by Dept. Of Home Science	Created awareness on the symptoms, causes and control methods of Diabetics.
215	8	Rangoli Competition conducted by Heritage Club.	Students came to know the importance of preserving the heritage and culture of our society.
216	10	Books Exhibition held at Vijayawada – Dept. Of English	All UG & PG Spl. English students visited and equipped the knowledge of literature and to inculcate the habit of

			reading.
217	10	Celebrated Diabetic Day at Municipal Council Hall, Tenali by Dept. Of Home Science. Mrs. C. Rajasri presented a PPT on Nutrition for school children.	Students understood the importance of taking nutritious food to maintain good health.
218	12	Industrial Visit to Kondapalli for III B.Com & M.Com students arranged by Dept. Of Commerce.	Students got awareness on Cottage industries
219	21	ILM, Bangalore conducted a campus drive at ASN women's Engineering College, Tenali.	Out of 16 students, one was selected.
220	22	Essay Writing competition on "Global Warming – its effects and remedial measures" conducted by ECO club.	Students got awareness on consequences of "Global Warming" and their responsibility to reduce heat by protecting trees and through many other means.
221	23	Field trip to weavers' colony at Sultanabad, Tenali arranged by Dept. Of Home Science	Students explored the functioning of loom and processing of the weaving.
222	23	Sports competition for 5 <sup>th</sup> class students of Elementary School, Angalakuduru conducted by Dept. Of Telugu.	It brought out the talents of young boys and girls and the winners were distributed prizes.
223	25	Dept. Of Physics was conducted NGPE organized by IAPT.	Students self confidence was increased and gained more knowledge.
224	26	SUO M. Bhavani, II B.Sc was participated in Republic Day camp at New Delhi.	She was honoured with <b>Group Best Cadet Award.</b>
225	26	SGT M. Madhavi, II B.Sc took part in the prestigious Republic Day camp at New Delhi	She was selected for her outstanding performance to participate in Rajpath March.

226	26	CPL Poorna Siva Kumari and LCPL Rathnamala took part in Local Republic Day Camp at Vijayawada.	The outstanding cadets were selected to participate in AP Republic Day March.
227	26	50 cadets participated in Republic Day celebrations at our college campus	They took part in Guard of Honour and March past.
228		NSS volunteers organized a Programme called Educating the illiterate adult at Sundaraiah Nagar colony, Tenali.	Each NSS students taught the illiterates how to put signature, alphabets and small sentences and their names to write.
229	26	ANU organized 66 <sup>th</sup> Republic Day celebration in their campus.	Our students participated in Republic Day parade with the theme “Vision for the Development of New State of AP” and won III Prize
230	26	Celebrated Republic Day at our campus by the Dept. Of Mathematics. Sri V. Ramalinga Chari, Social Activist and Sri K. Venkata Rao, Freedom Fighter was the Guests of the Day.	Sri V. Ramalinga Chari enlightened the students regarding their responsibility to maintain justice in the country. Sri K. Venkata Rao shared his experiences during Freedom struggle.
231	29 <sup>th</sup> & 30 <sup>th</sup>	Our college students participated in ANU IC Ball Badminton Tournament was organized by AC college, Guntur.	Our team secured 1 <sup>st</sup> place.
232	30	III B.Com students visited District Court, Guntur arranged by Dept. Of Commerce.	Observed the proceedings of the court.
<b>February – 2015</b>			
233	2	IQAC meeting	Conducted
234	3	Planning, Evaluation and UGC Committee Meeting	Conducted

235	3	Dept of chemistry organise a guest lecture on role of chemistry in today's multidisciplinary research prospective. Dr P Ravi Kiran was the resource person	He created awareness on role of Chemistry in daily life.
236	3 to 15	<p>“Earn while Learn” programme</p> <ul style="list-style-type: none"> <li>• 237Dept of Chemistry – Trained the students to prepare soap, oil phenol and pain balm.</li> <li>• Dept of Botany – guided the students to prepare sprouts from green gram, Bengal gram seeds.</li> <li>• Dept of Humanities and English – trained the students in candle preparation.</li> <li>• Dept of Telugu – trained the students to prepare Eco-friendly plates</li> <li>• Dept of Zoology – guided the students in preparation of Vermi-compost from kitchen waste</li> </ul>	<p>It was aim to develop self confidence and future employability among the students</p> <p>do</p> <p>do</p> <p>do</p> <p>do</p>
237	4&5	8 II B.Sc(H.Sci.) Students attended National Seminar on Nutritional Challenges for Psychosomatic Stressed Women held at ANU.	They presented papers in National Seminar.
238	4&5	4 II B.Sc(H.Sci.) Students participated in National Seminar on Nutritional deficiencies in childhood – Challenges and future	Students got insights regarding the theme of the Seminar.

		prospective held at St. Theresas College, Eluru.	
239	5 & 6	11 Spl. English UG and PG students attended International conference on Language, Literature, cultural studies and knowledge resources organized by Vignan University, Vadlamudi.	They exposed to different aspects of the Literature and Culture through the technical sessions delivered eminent resource persons.
240	7	Dept of Botany conducted a School activity for X <sup>th</sup> class students of CRNMH School, Tenali.	II <sup>nd</sup> BSc students taught the 9 <sup>th</sup> class students regarding the causes and effects of pollution.
241	9	General staff meeting	Conducted
242	10	Planning, Evaluation and UGC Committee Meeting	Conducted
243	13	Dept of Botany was organized medicinal plants exhibition in Botany Lab	II B.Sc Students explained about the use of medicinal plants to cure many deceases.
244	14	Alumnae meet – Ch.Sowjanya DSP, Tenali was the chief guest and Dr. G. Uma, Ex MLA was the guest of honour	The Alumnae was gathered and shared their experiences and also gave suggestions to improve the institution. It was a day of joy and sharing. Ms Bharathi, Alma matter donated Rs. 10,000 to the institution.
245		10 Andhra girls battalion from Guntur trained our NCC students who took NCC as elective on various skills like Drill, weapon training and various military subjects were also taught.	Training inculcated smartness, self confidence, leadership qualities etc..
246	16	Planning, Evaluation and UGC Committee Meeting	Conducted



247	18	Endowment Lecture on Soft skills in job market in loving memory of late Rev Sr. Stanislas Swamikannu. Rev Fr.Dr.Rex Angelo, Vice Pricipal, AL College Vijayawada was the resource person – Dept of English.	He created awareness on role of soft skills in job market.
248	19	One day national seminar on Ancient Indian Mathematicians and their works in association with AP Society of Mathematical sciences, Tirupati by Dept of Maths.	Created awareness on Ancient Indian [Mathematicians and their works.
249	19	General staff meeting	Conducted
250	20	Conducted a demonstration class on Android Soft Ware took I&II B.Sc computer students by Vignan University Students.	They explained about Android microwave ovens, Android phones and its applications.
251	21	Dept of Telugu organised a guest lecture on the occasion of Mathru Basha Dinotsavam. Mr Ch Nageswar Rao was the resource person.	He enlightened the students on importance of Mathru Bhasha and its greatness.
252	22	Dept of Zoology took III BSc students to visit exhibition on Aqua – Aquaria held at AL College, Vijayawada organised by MPEDA	Students got awareness on different types of fish and prawn meal, aerators and culturing of edible fishes, prawns and shrimps.
253	23	Valedictory function- Dr.K.Laksmi Devi was the chief guest.	Department activities and Sports achievements were presented.

254	24	Planning, Evaluation and UGC Committee Meeting	Conducted
255	25	College day celebration –Prof. M. Koteswar Rao, Dean CDC, ANU, Sri.M.Prasada Rao, RJD, Guntur and Smt. T. Shoba Manjari, Addl. SP., Guntur were the chief guests.	Memorial, Special prizes Sports prizes and incentives to the faculty for highest number of publications and prizes were distributed to the winners. The students enthralled the audience with their spirit filled cultural programmes.
256	27	BOS Meeting of English.	They finalised the syllabi of Electives of III Degree
257	27	BOS Meeting of Computer Sciences.	They finalised the syllabi of Electives of III Degree
<b>March – 2015</b>			
258	1	Planning, Evaluation and UGC Committee Meeting	Conducted
259	2	BOS Meeting of Botany	They finalised the syllabi of Electives of III Degree
260	2	BOS Meeting of Physics	They finalised the syllabi of Electives of III Degree
261	2 <sup>nd</sup> to 4 <sup>th</sup>	Municipal corporation of Tenali utilized the services of 40 NSS volunteers to verify the licences of the shops in Tenali as a III party survey	Mr.Gopinadh Muncipal Commissioner appreciated the volunteers for their services and distributed participation certificates.
262	3	National Science day – Dept of Chemistry, on this occasion Essay writing competition was conducted. Dr.S.Mutta Reddy Dept of Chemistry, GCW, Guntur.	Inculcated research attitude in science among students. Prizes were distributed to the prize winners.
263	3	BOS Meeting of Zoology	They finalised the syllabi of Electives of III Degree

264	3	BOS Meeting of Chemistry	do
265	3	BOS Meeting of Mathematics	do
266	3	Faculty forum Lecture on Joint Stock Company by Dr. M.Sambasivudu, HOD of Commerce	Staff received the knowledge about the importance of Stock Company
267	3	Planning, Evaluation and UGC Committee meeting	Conducted
268	4	BOS Meeting of Commerce	They finalised the syllabi of Electives of III Degree
269	4	BOS Meeting of Statistics	do
270	4	BOS Meeting of Political Science	do
271	5	BOS Meeting of Home Science	do
272	5	BOS Meeting of Economics	do
273	5	BOS Meeting of History	do
274	5	BOS Meeting of HVPE	do
275	7	BOS Meeting of Telugu	do
276	7	BOS Meeting of Hindi	do
277	7	BOS Meeting of Sanskrit	do
278	7	Women Cell celebrated International Women's Day at ZPH School, Katevaram. Ms M Akkamma, Mr G Sivanageswara Rao, Sarpanch, Ms G Dwarakamani, HOD of History and Mr Krishnamachary were the guest of the day. Various Games were conducted for the women	Enlightened the Rural Women on Women Empowerment. Prizes were given to the winners.
279	11	BOS Meeting of NCC	They finalised the syllabi of II Degree.

280	16 <sup>th</sup> to Apr 6 <sup>th</sup>	Even Semester End Exams	Conducted successfully
281	23	Academic Council meeting	Academic council committee members approved the BOS minutes of all Departments
282	24	Planning, Evaluation and UGC Committee Meeting	Conducted
283	30	Autonomous Governing Board Meeting	Presented the minutes of the Academic Council and Finance Committee Meeting. A brief review of activities for the year 2014-15 was presented before the Board. The UGC Nominee, State Government Nominee and others appreciated the efforts of the Management and the staff. They also suggested taking up Major Projects, more number of Publications, and conducting Seminars and Conferences.
<b>April – 2015</b>			
284	1	Planning, Evaluation and UGC Committee Meeting	Conducted
285	2	General staff Meeting	Conducted
286	7 <sup>th</sup> to 15 <sup>th</sup>	Supplementary Exams for Degree students	Conducted
<b>May -2015 - Summer Holidays</b>			
<b>June – 2015</b>			
287	8	College Re-Opening for the staff	Workshop on IQAC and NAAC Criteria by Prof.Rtn.PHF.P.C.Swaroop for the staff
288	9	Orientation Programme for the staff	The resource persons were Ms.Gowri and Ms.Manjulatha HODs on <b>Teacher</b>

			<b>a Role Model and Effective Teaching Methods.</b>
289	9	Workshop for the Non-Teaching staff	The topic is <b>Work and Stress</b> by Fr.Sagar, Vijayawada
290	10	Re-opening for the students	Opening Prayer was conducted
291	12	Steering Committee meeting	Conducted
292	16	HODs Meeting	Conducted
293	18	Ist Inter, Ist Degree and Ist PG classes commence	Welcomed the Fresher's
294	19	Orientation Programme for I <sup>st</sup> B.A Students regarding competitive exams	The students were enriched
295	21	International Yoga Day	Conducted by the Dpt. Of Chemistry and Computers
296	22	General Staff meeting	Conducted
297	24	Steering Committee Meeting	Conducted
298	26	Entrepreneurship Orientation Programme by G.Sudharshan, GM & Centre Head, NSIC-Technical Services Centre, Hyderabad	Conducted for all the Final Degree students
299	26	HODs Meeting	Conducted
300	30	General Staff meeting	Conducted

## STUDENTS ACADEMIC ACHIEVEMENTS

Students Academic Achievements			
S. No	Date	Name of the Student	Achievements
1	2014-16	Y. Priyanka, I M.A(English)	Y.Priyanka I.M.A English student was awarded with 31,000/- per annum under the scheme of Post Graduate Merit scholarship per Universities Rank holders by UGC.
2	19.11.2014	K. Sumathi, III B.Sc (CBZ)	Participated in Organic Compound Analysis in Chemistry Cognizance 2K14 at AL College, Vijayawada. She got III prize.
3	16.12.2014	M. Usha Rani, II B.Sc(H.Sci) S. Hemalatha, II B.Sc(H.Sci) P.L.P.Deepthi, I B.Sc(H.Sci) B. Sony Amurathavalli, I B.Sc(H.Sci)	Participated in Intercollegiate cookery competition on Low cost recipes at S.D.M.S Mahila Kalasala, Vijayawada. P.L.P Deepthi won I prize.
4	18.12.2014	K. Sravani, II M.Sc(Chemistry)	Participated in Essay writing competition held at VSR & NVR College, Tenali. She received 1000/- as cash prize.
5	19.12.2014	N. Reshma, III B.Sc(CBZ) B. Harani, II B.Sc(CBZ) B. Ramya, I B.sc(CBZ)	Participated in Intercollegiate Quiz competition held at TJPS college, Guntur. They got III Prize.
6	28.01.2015	K. Sumathi, III B.Sc(CBZ) D. Nagalakshmi, III B.Sc(CBZ)	Participated in Intercollegiate Quiz competition held at AC college, Guntur. They got consolation Prize.

### FEEDBACK FROM STAKEHOLDERS

The college has formal and informal mechanisms to obtain feedback from graduates and employers through various committees.

- Feedback through questionnaire from the students
- Suggestions from faculty through periodical meetings
- Feedback from Alumni, parents and other stakeholders through personal meetings and annual alumnae meet and through questionnaire

The ideas and suggestions obtained from the faculty and other stakeholders is thoroughly discussed by the experts in the Planning & Evaluation Committee and carefully implemented in the curriculum.

#### Analysis of the feedback obtained from stakeholders

Feedback of Faculty by the Students			
S. No	Name	Department	Percentage
1	Sr. Shiny (Principal)	English	99
2	Ms.N.Vimala Devi	English	100
3	Ms. G. Jyothi Olivia	English	97
4	Ms.B. Mary Kumari	Telugu	99
5	Dr.A.V.Vijaya Kumari	Maths	95
6	Ms.P.Mary Padmalatha	Maths	86
7	Ms.S.Uma Maheswari	Maths	96
8	Ms.D.Vidyavathi	Physics	93
9	Ms.G.Saraswathi Devi	Physics	89
10	Ms. C. Mary Anitha	Physics	90
11	Ms.V.Gouri Kumari	Chemistry	99
12	Ms. K.Nirguna	Chemistry	81
13	Ms.K.Nirmala Jyothi	Chemistry	93
14	Ms. V. Sumalatha	Chemistry	95
15	Ms.T.Manjulatha	Botany	99
16	Ms. K.Prameela	Botany	98
17	Ms.T.Jyothi	Botany	96
18	Ms.M.Adilakshamma	Zoology	100
19	Ms. M. Aruna	Zoology	100

20	Ms.Ch.Sarojini	Zoology	98
21	Ms.C.Raja Sree	Home Science	100
22	Ms.T.Arogyamma	Economics	98
23	Dr.M.Sambhasivudu	Commerce	100
24	Dr.G.Sudhakaraiah	Commerce	100
25	Ms.Dwarakamani	History	100
26	Mr. M Bhaskara Rao	History	89
<b>UN AIDED</b>			
1	Sr. Ansi	English	96
2	Ms. D.Vijayalakshmi	Telugu	97
3	Ms. B. Dhanalakshmi	Sanskrit	93
5	Ms.N.Anthonamma	Economics	93
6	Ms.K.Swarupa Rani	Politics	96
7	Ms. Visranthamma	Politics	100
8	Ms. B.Elizabeth Rani	Commerce	100
9	Ms.R.Naga Jyothi	Commerce	100
10	Ms.M.Vanaja	Commerce	100
11	Mr.Ch.R.N.Ram Prasad	Commerce	95
12	Ms. P.Jennamma	History	98
13	Ms.J.Vasundhara	Computers	98
14	Ms.J.Suvarna Kalpana	Computers	96
15	Mr.J.V.S.Sathyanarayana	Computers	98
16	Sr. Amul Mary	Computers	95
17	Mr. P.Murali	Computers	98
<b>PG</b>			
1	Ms.T.Sireesha	English	100
2	Ms.S.Gayathri	English	98
3	P.Sushma	Maths	87
4	Ms. Y.Rama Devi	Chemistry	80
5	Ms. K.Geetha Bhavani	Chemistry	87
6	Ms. S.Bala Saraswathi	Chemistry	82
7	Ms. P. Parimala Jyothi	Chemistry	84



The following feedback form is distributed to the stakeholders:

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS), TENALI**

**TEACHERS EVALUATION FORM**

Name of the Lecturer:

Dept.:

Class :

S. No	Items / Responses	Score
1.	The lecturer is punctual to the class	
2.	The lecturer is able to maintain discipline in the class	
3.	The lecturer comes prepared to the class	
4.	The lecturer explains the concept clearly	
5.	The lecturer generates interest while teaching the class	
6.	The lecturer uses innovative methods to teach the subject	
7.	The lecturer uses other methods of teaching like class room seminar, group discussion, question-answer methods, pair work etc.. in the class room	
8.	The lecturer shows interest in arranging field visits, guest lectures, study tours, study projects etc.. in the subject	
9.	The lecturer is helpful to the weaker students	
10.	The lecturer encourages & guides the students to read library (Subject & General) books	
11.	The lecturer completes the syllabus on time	
12.	The lecturer sets a balanced question paper which can be answered by all sections of the class	
13.	The evaluation of the answer scripts is objective, neither very strict nor very liberal	
14.	The lecturer treats every student equally without favouritism	
15.	The lecturer returns the valued answer scripts on time	
16.	The lecturer is available to the students outside the class hours	
17.	The lecturer takes interest in extra-curricular/co-curricular activities	
18.	The lecturer engages the students for the full hour	

19	The lecturer gives counselling and career guidance	
20	The lecturer takes personal care and shows affection while dealing with the individual students	

**Scores** :

Excellent	:	5
Very Good	:	4
Good	:	3
Average	:	2
Poor	:	1

**NB`:** Kindly indicate the score you would like to give in the Score Column.  
Kindly write your other remarks, if any, overleaf.

## BEST PRACTICES I & II

### BEST PRACTICE – I

#### Mentoring System

The Mentoring System was introduced to monitor student progression both in academics and help students deal with issues related to life on campus and also to give guidance related to their personal issues.

#### Objectives

- To give personal care and attention to the underprivileged and the weak students
- To build moral and team spirit
- To provide ongoing career development
- To enhance the leadership skills
- To retain the talents and potentialities

#### Context

Each member of the faculty is assigned 20 to 25 students to look after their welfare. Each staff was guided to record the personal details and progress of the students. The mentor is directed to take personal interest in each student. A booklet with student details has been designed by the College this year in 2015, June to keep the track of the student's growth and development on campus.

Each student is required to meet her mentor once in 15 days and at least four times in every semester. If the mentor feels that her mentee requires additional help, she is recommended for remedial coaching. The mentor also guides students on matters relating to higher education and careers. The mentor also identifies students who need financial assistance and direct them to the appropriate authority for availing of fee concessions and other assistance.

Most of our students are coming from socially and economically backward areas belong to SC & ST categories. They need a lot of encouragement and personal care. The mentoring system enabled the students to establish a good rapport with the staff and to progress in their studies and developed their personality.

## **BEST PRACTICE – II**

### **Learn with Me Programme**

“Learn with Me” is a literacy programme introduced in our college to teach the adult illiterate women in an adopted village as education is very essential for development specially for women empowerment.

#### **Objectives**

- To cultivate in the students the spirit of active practice involvement in the service to the community;
- To contribute to the cause of Total Literacy Campaign through participation of students in their own localities; and
- To empower the domestic workers and underprivileged sections of the society through literacy.

#### **Context**

The NSS students did a survey in a nearby village, Angalakuduru, Tenali and identified the illiterate women and taught them to read and write numbers, alphabets and names for a month after college hours. This programme had a great impact on them and they realized the importance of education and asked our students to continue such programmes every year. Most of the students were very regular and interested in the programme. However, some of them could not take the classes regularly due to Science practical. The students were interested to conduct such programmes as it would contribute to social change.